



**Oversight and Governance**

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## **GROWTH AND INFRASTRUCTURE OVERVIEW AND SCRUTINY COMMITTEE**

Wednesday 22 June 2022  
2.00 pm  
Council House

**Members:**

Councillor Riley, Chair

Councillor Coker, Vice Chair

Councillors Finn, Goslin, Hendy, Holloway, Luggar, Partridge, Poyser, Salmon, Tippetts, Tofan  
and One Conservative vacancy.

Members are invited to attend the above meeting to consider the items of business overleaf.

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**Tracey Lee**

Chief Executive

## **Growth and Infrastructure Overview and Scrutiny Committee**

**1. To note the appointments of the Chair and Vice-Chair for the Municipal Year 2022 - 2023**

For the Committee to note the appointment of Councillor Riley as Chair, and Councillor Coker as Vice Chair, for the municipal year 2022 – 2023

**2. Apologies**

To receive apologies for non-attendance submitted by Councillors.

**3. Declarations of Interest**

Councillors will be asked to make any declarations of interest in respect of items on the agenda.

**4. Minutes (Pages 1 - 16)**

To confirm the minutes of the previous meeting held on 23 February 2022.

**5. Chair's Urgent Business**

To receive reports on business which in the opinion of the Chair, should be brought forward for urgent consideration.

**6. Growth and Infrastructure Overview and Scrutiny Committee Terms of Reference (Pages 17 - 18)**

**7. Policy Update (To Follow)**

**8. Climate Emergency Action Plan 2022 and Corporate Carbon Reduction Plan 2022 - In Year Monitoring Reports (Pages 19 - 56)**

**9. Shared Prosperity Fund (To Follow)**

**10. Tracking Decisions (Pages 57 - 58)**

**11. Work Programme (Pages 59 - 62)**

## Brexit, Infrastructure and Legislative Change Overview and Scrutiny Committee

**Wednesday 23 February 2022**

### PRESENT:

Councillor Bingley, in the Chair.

Councillor Buchan, Vice Chair.

Councillors Coker, Corvid, Cree, Hendy, Jordan, Patel, Penberthy and Salmon.

Also in attendance: Paul Barnard (Service Director for Strategic Planning and Infrastructure), Nicola Bridge (Ocean Conservation Trust), Councillor Maddi Bridgeman (Cabinet Member for Environment and Street Scene), Jonathan Bell (Head of Development Planning), Caroline Cozens (Head of Strategic Programmes), Councillor Mark Deacon (Cabinet Member for Customer Services, Culture, Leisure and Sport), Councillor Nick Kelly (Leader of the Council), Amanda Lumley (Executive Director, Destination Plymouth), Richard May (Head of Oceansgate and Marine Investment), Kevin McKenzie (Policy and Intelligence Officer), Councillor Patrick Nicholson (Deputy Leader), Helen Prendergast (Democratic Advisor), Sophie Tucker (Senior Support and Research Assistant) and Adrian Vinken.

The meeting started at 2.00 pm and finished at 5.20 pm.

*Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

### 34. **Declarations of Interest**

In accordance with the code of conduct, the following interests were made by Councillors -

<b>Name</b>	<b>Minute Number</b>	<b>Reason</b>	<b>Interest</b>
Councillor Penberthy	Climate Emergency Action Plan 2021 and Corporate Carbon Reduction Plan 2021: Year End Reports  (Minute 42)	Plymouth Energy Community CBS (Director)  Plymouth Energy Community Trust (former Member)  Plymouth Energy Community Renewables (Founder Member and Director)	Private

		Ernesettle Community Solar Ltd (Director)  Plymouth Energy Community Homes (Director)  Ernesettle Community Solar Ltd (Founder Member and Director)	
Councillor Dr Buchan	Plymouth Sound National Marine Park - Heritage Horizons Activity Plan  (Minute 4)	Applying for funding for a project for the National Marine Park	Disclosable Pecuniary Interest
Councillor Jordan	Plymouth Sound National Marine Park - Heritage Horizons Activity Plan  (Minute 43)	Director of Community Photographic Studio CIC	Private

35. **Minutes**

The Committee agreed that the minutes of the meeting held on 8 December 2021 are confirmed as a correct record.

36. **Chair's Urgent Business**

The Chair took this opportunity, on behalf of the Committee, to thank Councillor Bill Wakeham for his service on the Committee during 2021/22 and this invaluable contribution during his term of office.

In accordance with Section 100(B)(4)(b) of the Local Government Act, 1972, the Chair brought forward the above item for consideration because of the need to inform Members).

**Work Programme**

The Committee considered its work programme and following discussions, it agreed to add the following issues for 2022/23 -

- (1) Select Committee Review: the Delivery of Taxi Services within Plymouth; (this review would need to be considered once the results of the consultation on the new Taxi and Private Hire licensing policy had been fully analysed);
- (2) bus service delivery and improvement in the city (June 2022);
- (3) Commercial estate including Plymouth Airport.

### 38. **Tracking Decisions**

The Committee noted the progress of its tracking decisions.

Councillor Penberthy raised concerns that the Scrutiny Committee had not received responses to questions that it had raised which in his opinion was not acceptable. He requested that the Chair formerly write to the Chief Executive and the Monitoring Officer, regarding this matter.

The Chair undertook to formally write to the Chief Executive and Monitoring Officer, regarding providing responses to the Committee in a timely manner.

The Chair raised an issue he had been experiencing in not being able to access online training. He would also write to the Chief Executive regarding this matter.

### 39. **Policy Brief**

Sophie Tucker (Senior Support and Research Assistant) presented the report which highlighted the following key areas –

- (a) the Department for Environment, Food and Rural Affairs: UK and EU reach agreement on fishing opportunities for 2022;

the UK and EU had reached agreement on catch limits for 2022, providing approximately 140,000 tonnes (70 fish stocks) of fishing opportunities for the UK fleet;

a £75m boost to modernise the UK fishing industry and level up coastal communities; £65m related to an infrastructure scheme which would be available for projects such as modernising ports and harbours; up to £10m would also be used to encourage new entrants into the sector;

there were eight new projects that would support the UK's fishing industry to be more productive and sustainable which had been awarded a share of the £1.4m; the funding was the first part of the £24m (earmarked from the £100m UK Seafood Fund) specifically for science and innovation projects;

CEFAS, in partnership with local fish producer organisations, attracted a small grant for addressing specific challenges facing the

Celtic Sea demersal trawl mixed fisheries;

South Devon and Channel Shell Fishermen Ltd had also received a share of £270,000 for a 24 month project aimed at improving Shellfish Data Collection;

- (b) the Department for Transport (Green shipping boost as Maritime Minister announced plans to explore shore power); there was a call for evidence which the Government had launched that aimed to accelerate maritime decarbonisation by switching to emissions-cutting shore power at UK ports;

marine decarbonisation was one of the five key themes which the Council intended to explore in its carbon net zero strategy for the Plymouth and South Devon Freeport;

- (c) Prime Minister's Office: the Government had announced a Brexit Freedoms Bill, as well as a new law which focussed on competition law exemption for the UK, replacing the retained EU rules which would expire on 31 May 2022; a technical consultation on the wording of the legislation was now open until 16 March 2022;
- (d) customs: on 1 January 2022, new customs rules took effect which included full customs declarations and controls which were introduced on EU imports into the UK;

in January 2022, the Government had also published a call for evidence to feedback on the customs system to help shape long-term customs policy; Councils were encouraged to promote and share details of this consultation with businesses in its area (the call for evidence closed on 2 May 2022);

- (e) in terms of upcoming key dates, there would be further requirements introduced from 1 July 2022 onwards, including Export Health Certificates and Safety and Security declarations on EU imports.

The Committee –

- (f) sought clarification as to the statistics relating to the EU settlement scheme; in the most recent quarterly report there had been 11,850 concluded applications for Plymouth of which 7,310 were granted settled status and 4,040 pre settled status, which left a shortfall of 500 people;

response: these figures did not include those people that were not granted status; however full information would be provided in an email and circulated to all Committee members outside of this forum;

- (g) on whether the Council would be providing a submission relating to the call for evidence for the Department of Transport's 'green shipping boost as Maritime Minister announced plans to explore shore power';

response: a response would be provided to this query and circulated to Committee members, outside of this forum.

40. **Mayflower 400 Wrap Up**

Councillor Mark Deacon (Cabinet Member for Customer Services, Culture, Leisure and Sport), Adrian Vinken and Amanda Lumley (Executive Director, Destination Plymouth) presented the report which highlighted the following key areas –

- (a) Mayflower 400 project success which included -
- The Box opened to significant acclaim with 75% of reviews rating it as good or excellent and almost 40,000 tickets sold for the Mayflower 400 Legend and Legacy exhibition;
  - Illuminate 2019 Plymouth had attracted 50,000 visitors and had reached an online audience of over 400,000 people;
  - a total of 50 organisations were commissioned through the Mayflower 400 Community Sparks and successfully delivered grassroots activity, engaging over 46,000 people across different communities and geographies of Plymouth;
  - the Mayflower Autonomous Ship had attracted substantial attention in the media with national and international coverage worth over £105m;
- (b) key insights included -
- Mayflower 400 had demonstrated how investing in a cultural programme had numerous benefits for the city, not least Plymouth's positioning as a hub for cultural investment had supported wider income generation, including £16m for National Portfolio Organisations;
  - Mayflower 400 had presented an opportunity to not only develop new and diverse partnerships but also to build on existing relationships across a multitude of sectors which had opened up new avenues and possibilities for Plymouth and its cultural offer going forward;
  - the programme engaged over 400 Mayflower Makers, who dedicated 7,000 hours, worth over £100,000 to supporting

events and activities across the partnership;

- Mayflower 400 provided Plymouth with an opportunity to change the way it engaged with its own history and its position as a modern city; whilst it took some time for the programme to become fully comfortable in tackling the challenging elements of the Mayflower narrative, the city had now matured and was much more capable of discussing sensitive topics;

(c) key national visitor project outputs -

- a total of 241 travel trade contacts were made during the project period; largely made at key national and international travel trade events;
- a key element for the partners involved had been the sharing of best practice, networking and facilitating of conversations and relationships that would not have happened otherwise; partners also had a bid in for further funds to support the development of their Mayflower offer.

The Committee –

(a) sought clarification on -

- whether there were any areas of Mayflower 400 that could have been improved upon;
- what measures would be put in place, in order to build upon the success of Mayflower 400; (a city wide programme needed to be put in place which need a dedicated team).

A discussion took place with regard to the Look II sculpture which had been commissioned as part of the 'Making It' inaugural exhibition at The Box. Whilst the sculpture had dividend opinion in the city, as to whether this had been a waste of money, it had also opened up the wider debate on public art. The sculpture had been successful in generating £867,695 of media coverage for Plymouth.

The Chair took this opportunity, on behalf of the Committee, to pass on its thanks to Adrian Vinken and the whole team that had been involved with the Mayflower 400 project over a number of years and that had worked tremendously hard to achieve this phenomenal success.

The Committee agreed –

- (1) to endorse the evaluation completed by SERIO at the University of Plymouth;
- (2) to note the 'insight' learnings included in the evaluation;



- (3) the Chair write a 'thank you' letter to Adrian Vinken and the team for the tremendous work undertaken with Mayflower 400.

41. **Plymouth Plan Annual Report**

Councillor Patrick Nicholson (Deputy Leader) presented this report which highlighted the following key areas –

- (a) since its inception in 2014, the Plymouth Plan had set out a shared director of gravel for the long term future of the city of Plymouth;
- (b) the first Annual Report prepared for the Plymouth Plan was published in June 2021 and provided an overview of progress for each of the different elements of the plan;
- (c) given the timing of data availability, the information in the Annual report pre-dated the impacts of both Brexit and the Covid pandemic; the report did however provide an opportunity to reflect on progress in the first six years of the plan;
- (d) the Plymouth Plan Annual report could be used as the starting point for a citywide discussion on progress towards achieving the strategic outcomes set out in the Plan and any future actions that needed to be taken in partnership to improve the direction of travel; the next report, planned for June 2022, would begin to capture some of the impacts of Brexit and the Covid pandemic;
- (e) the Section 106 guidance had been updated which had resulted in the Council being able to secure the full level of health contributions from December 2021; it should be noted that Plymouth had been receiving less contributions when compared to its neighbouring authorities.

The Committee –

- (f) sought clarification -
  - on whether the Plymouth Plan performance indicators could be integrated into the Council's corporate monitoring report and flagged as a Plymouth Plan indicator, as this would provide an opportunity for all the scrutiny committees to regularly monitor rather than receiving an annual report;
  - on whether the Plan should reflect the Council's more recent commitments, such as the ocean recovery and the ecological emergency declarations and whether sustainability should also be recognised in the three main themes of the report (growing, healthy and international);
  - on when the Plymouth Plan would next be refreshed, in order to include the Council's newest commitments;

- on whether the more recent pledges/commitments made at the November 2021 Council meeting were being incorporated into the Plymouth Plan (as there had been no mention of either the ocean recovery or the ecological emergency declarations); looking forward the refresh of the Plymouth Plan and the Joint Local Plan should have a proactive component to ensure that the full suite of sustainable issues were included in the refresh;
- (g) requested that a copy of the recently agreed developer contributions guidance (relating to the health contributions) be provided.

Paul Barnard (Service Director for Strategic Planning and infrastructure) undertook to circulate to all members of the Committee a copy of the developer contributions document.

The Committee requested implementation of a method of integrating performance indicators within the Plymouth Plan with other performance monitoring that the Council undertook.

The Committee agreed –

- (1) for Scrutiny to consider and note the information provided in regard to the Plymouth Plan Annual report;
- (2) to implement a proactive approach to updating strategic policy commitments within the Plymouth Plan and the Joint Local Plan.

42. **Climate Emergency Action Plan 2021 and Corporate Carbon Reduction Plan 2021: Year End Reports**

Councillor Maddi Bridgeman (Cabinet Member for Environment and Street Scene) and Paul Barnard (Strategic Director for Strategic Planning and Infrastructure) presented this report which highlighted the following key areas –

- (a) the report fulfilled the commitments made at the previous City Council, Cabinet and the Brexit, Infrastructure and Legislative Change Overview and Scrutiny Committee to regularly report on progress of the detailed actions contained in both the Climate Emergency Action Plan 2021 and the Corporate Carbon Reduction Plan 2021;
- (b) this report provided the year end position, as at December 2021, in relation to all the actions that were scheduled for delivery during the year; there was also detailed commentary on every action, set out in the accompanying schedules to the report.

The Committee –

(c) sought clarification on -

- whether the Council was engaging with the Youth Parliament regarding climate emergency issues;
- the rationale for not continuing with 'No Mo May' given the importance of biodiversity in helping insects;
- whether environmental experts would be consulted on the 'Low Mo May' initiative, as it was really important for wildlife to be able to propagate;
- the impact of the removal of the need to register for the garden waste collection service which related to action 2.56 in the plan (collect and utilise waste data intelligence to optimise service delivery by reducing frequency of collections and improving route planning and scheduling);
- on what data was being collected on newly engaged people as opposed to repeat attendees (as good community engagement should reach more people other than the same individuals); this related to action 2.65 (reconnect residents, schools and local enterprises with Plymouth's natural environments to support climate change initiatives through the Green Minds Programme);
- whether there had been a reduction in car usage on 'World Car Free Day' that had been held on 22 September 2021 which related to action 2.72 (promote a car free day across Plymouth);
- whether the partially completed actions in the plan would be rolled forward, as there was concern that this would be overlooked;
- whether the e-bikes and mobility hubs would be extended to the outlying areas of the city, as opposed to just the district centres;
- what measures would be put in place to ensure that it was not just the Council's involvement in delivering low carbon homes and solar arrays, as it was important for other suppliers in the city to invest in such initiatives;
- on whether future sites had been identified for both eco homes and solar arrays in the city;
- on whether as part of the key achievements (every new commercial tenant was provided with a Sustainable Occupancy Pack to encourage them to take action on carbon reduction

initiatives) there was data available on the take-up by tenants of these initiatives;

- on whether the Council was undertaking work with community groups and other facilities to provide assistance for the installation of solar panels, given the increasing cost of fuel and electricity; (concern was raised that this situation could impact the Council's ability to generate rent, if such groups were not financially sustainable due to the high energy costs);

(d) raised -

- whether information on low carbon homes could be provided in an information pack.

Paul Barnard (Service Director for Strategic Planning and Infrastructure) to provide information to the Committee (outside of this forum) on the following issues –

- (e) new/repeat engagements with regard to action 2.65;
- (f) share the assessment work which had been undertaken on the 'World Car Free Day' with regard to action 2.72.

The Committee requested that –

- (g) future iterations of the Climate Emergency Action Plan indicated which actions had been rolled forward;
- (h) future reports include data on all new low carbon homes and new solar arrays supplied by all providers (not just the City Council).

The Committee agreed to –

- (1) note the Climate Emergency Action Plan (CEAP) 2021 year-end report details of which are set out in Appendix 2 and 2a;
- (2) note the Corporate Carbon Reduction Plan (CCRP) 2021 year-end, details of which are set out in Appendix 3 and 3a.

#### 43. **Plymouth Sound National Marine Park - Heritage Horizons Activity Plan**

Councillor Nick Kelly (Leader of the Council), Caroline Cozens (Head of Strategic Programmes) and Nicola Bridge (Ocean Conservation Trust) presented the report which highlighted the following key areas –

- (a) the Plymouth Sound National Marine Park (NMP) was presented to this Committee on 8 December 2021; the report set out an overview of all activity relating to the National Lottery Heritage Fund, Heritage Horizon project;

- (b) the recommendation contained in the report submitted to the Committee at its December 2021 meeting relating to the Activity Plan for the NMP Horizons project to be submitted to the Committee in February 2022;
- (c) as per the Committee's request, the Activity Plan sets out the aims and approach to community engagement and how the work would be evaluated and evolved, as a result of what had been learnt throughout the Activity Phase of the project.

The Committee –

- (d) sought clarification -
  - on whether during the engagement process there would be a review, in order to ensure that engagement was being undertaken with the hard to reach community group within the city, as these individuals could not be overlooked;
  - on whether the plan could emphasis not only the physical activities of the Park but also the wellbeing benefits it could offer (such as improving mental health wellness);
  - on how data would be captured and reported relating to those individuals that were making repeat visits to the Park;
  - on what measures would be put in place to ensure that deprived communities had the opportunity to access the facilities being offered by the Park, such as the Mount Batten water sports and activities centre;
  - on what measures would be put in place to ensure that certain demographics in the city did not miss out on engaging with National Marine Park; there was concern that the consultation taking place at the National Marine Aquarium, as part of the open day event would not be representative of the whole of the city, as those individuals from deprived areas may not be able to afford to travel to the Aquarium and may be unaware of the event due to being digitally excluded; the impact on deprived communities also needed to be considered such as aspirations, understanding, child care, feeling safe to go to new places, etc);
  - on whether the Council as the freeholder, would take measures to maximise access to the water and foreshore; there had been a number of leaseholders who had stopped public access to these areas, as part of their business development plans: therefore would the Council not grant

permission for the leaseholder to stop access;

- on whether the Council had started conversations with organisations that were already using the waterfront (as individuals being encouraged to participate in the taster sessions and wishing to progress their interests, would need to be signposted to the relevant organisations; this engagement could also assist organisations with their funding bids);
- on whether the Council would be liaising with organisations that had undertaken consultation in the city, in order to share information, outcomes, etc.

The Committee requested that -

- (e) the National Marine Park officers reach out to elected members, in order to identify relevant organisations for potential partnerships, in line with the Council's community engagement policy and process;
- (f) the community strand of the Plan include health, wellbeing, emotional and educational access, as well as physical access.

The Committee agreed -

- (1) to endorse the approach to the community engagement, as detailed in the NMP Horizons Activity Plan;
- (2) that it asks for the outputs and learning from the NMP Horizons Activity Plan delivery to be presented to it in March 2023, to enable any recommendation of the Committee to be included in the Delivery Phase Bid for the NMP Horizons project.

Councillor Dr Buchan was not present for this item only due to her Disclosable pecuniary interest.

Councillor Dr Cree was not present for this item or for the remainder of the meeting

#### 44. **Plymouth and South Devon Freeport**

Councillor Nicky Kelly (Leader of the Council), Kevin McKenzie (Policy and Intelligence Advisor) and Richard May (Head of Oceansgate and Marine Investment) presented the report which highlighted the following key areas –

- (a) Plymouth and South Devon Freeport was the result of a successful bid submitted by Plymouth City Council in February 2021;
- (b) the report provided members with an update on the progress and the Council's intention to secure a formal decision endorsing the Full

## Business Case.

The Committee –

(c) sought clarification -

- on the governance arrangements and whether the full members would be members of the newly formed company, or whether the company would have different governance arrangements (and how the full members would link with the company);
- on the EIA (disability accessibility); the EIA stated that the large majority of buildings within the Freeport would be closed to members of the public, so accessibility would not be an issue; however, accessibility did not just relate to members of the public but employees and contractors entering these buildings;
- on the EIA (deprivation); the EIA stated that Plymouth had two local super output areas in the most deprived one percent of England; however, the mitigations had not referenced these areas;
- on whether as part of the impact assessment, a transport assessment could be provided, in order to fully understand the movement of traffic between the Freeport sites;
- on both the environmental and health impacts of moving goods and products between the sites within the Freeport;
- on whether members of the public and local communities (affected by the sites identified within the Freeport) would have the opportunity to comment; (if the sites identified were brought forward as planning applications, how would the Council prepare for any mass planning objections);

(d) raised -

concerns that the Freeport would exacerbate the parking issues being experienced in Devonport which was having a detrimental impact on the local community; additional people accessing the sites, movement of goods and the increase in carbon emissions would further impact residents; parking in the area had been made worse by the Oceansgate site, the opening of Devonport Market Hall and the reinvestment in the dockyard.

Councillor Coker advised that he would be happy to liaise with officers relating to specific parking issues in Devonport. He had tried over a number of years to get Babcock and the Royal Navy to implement a green travel plan but to no avail. The

proposed provision of a multi storey car park would not address this issue, as vehicle would still need to drive to this facility.

Anthony Payne (Strategic Director for Place) advised that he would be happy to take this issue up with Babcock and the Royal Navy. However, this issue was outside of the Freeport project. He was currently waiting for feedback from Babcock and the Royal Navy with regard to the provision of their sustainable transport plans. Once this information had been received, Ward Councillors would be engaged with but at this stage, he was unclear when this information would be provided.

Councillor Coker highlighted that in order to access the Freeport sites, people would need to drive through the local community.

The Committee agreed —

- (1) to recommend to Cabinet that the Committee endorses the submission of the Full Business Case subject to the report setting out -
  - the business case for Oceansgate, the capital requirement and now it will be met;
  - governance arrangements and the legal status of the Freeport Authority;
  - the operating model and staff recruitment;
  - the contractual commitments to landowners that will be set out in the site Specific Agreements;
  - the revenue commitment required from Plymouth City Council, as a landowner;
  - legal obligations arising from the customs sites;
- (2) public consultation process and public feedback loops to be clarified and public consultation to be built into the delivery of the Freeport using means such as planning process and bespoke engagement(s) as appropriate;
- (3) the Equality Impact Assessment consider issues of diversity (eg employee access) and skills support in areas of deprivation together with noise and emissions/pollution between sites, as well as on site;
- (4) the Carbon Net Zero Strategy for the Freeport considers carbon impact and seeks to minimise carbon outputs in areas such as people and goods moving between sites and also on site.

#### 45. **Exempt Business**



There were no items of exempt business.

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## I. Infrastructure and Growth Overview and Scrutiny Committee

### I.1. Responsibility for

- Relevant policies in the Plymouth Plan
- Response to Central Government's Policy Making
- Capital Programme
- Strategic Procurement
- Corporate Property
- Development planning
- Strategic Highways
- Economic Development
- Heart of the South West Productivity Plan
- Strategic Transport policies and strategies
- Cultural Infrastructure
- Climate change and sustainability
- Reviewing impact of Brexit on the city
- Proposing measures that Government should take to provide stability for the council and partners in light of Brexit
- Exploring powers could be devolved from the EU directly to local authorities
- Hear call-ins relevant to the role of the committee

### I.2. Partnership links

- Growth Board
- Joint Committee for Heart of the South West
- Heart of the South West Local Enterprise Partnership

I.3. **Membership** - All members of the Committee will adhere to the general rules of Overview and Scrutiny. There are thirteen members of the Committee including the Chair and Vice Chair.

I.4. **Chair** – The Chair will be from the group in administration and will be a member of the Scrutiny Management Board.

I.5. **Vice Chair** – The Vice Chair will be from the largest opposition group and will act as substitute for the Chair on the Scrutiny Management Board.

I.6. **Urgent Decisions** – Urgent decisions will be reviewed by the Chair with relevant responsibilities

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# Growth and Infrastructure Overview and Scrutiny Committee



Date of meeting:	22 June 2022
Title of Report:	<b>Climate Emergency Action Plan 2022 and Corporate Carbon Reduction Plan 2022 – In Year Monitoring Reports</b>
Lead Member:	Councillor James Stoneman (Cabinet Member for Climate Change)
Lead Strategic Director:	Anthony Payne (Strategic Director for Place)
Author:	Paul Barnard (Service Director for Strategic Planning and Infrastructure)
Contact Email:	Paul.barnard@plymouth.gov.uk
Your Reference:	CEAPCCRP - 2022 - Monitoring
Key Decision:	No
Confidentiality:	Part I - Official

## Purpose of Report

This report fulfils the commitments made at previous City Council, Cabinet and the Brexit, Infrastructure and Legislative Change Overview and Scrutiny Committee to regularly report on progress on the detailed actions contained in the Climate Emergency Action Plans (CEAP) and the Corporate Carbon Reduction Plans (CCRP). This report provides the in-year monitoring position in relation to all the actions that are scheduled for delivery during 2022. There is a detailed commentary on every action set out in the accompanying schedules to the report.

## Recommendations and Reasons

1. Note the Climate Emergency Action Plan (CEAP) 2022 Monitoring Report, details of which are set out in Appendix A.  
Reason: To acknowledge the progress made in delivering the climate actions agreed by the City Council on 24 January 2022 (Minute 25 refers).
2. Note the Corporate Carbon Reduction Plan (CCRP) 2022 Monitoring Report, details of which are set out in Appendix B.  
Reason: To acknowledge the progress made in delivering the climate actions agreed by the City Council on 24 January 2022 (Minute 26 refers).

## Alternative options considered and rejected

Previous options have been considered and this process has been agreed by the City Council and the Brexit, Infrastructure and Legislative Change Overview Scrutiny Committee.

## Relevance to the Corporate Plan and/or the Plymouth Plan

The actions in CEAP are consistent with the outcomes in the Plymouth Plan, which has been reviewed to reflect the climate emergency declaration. The actions in CCRP are also consistent with the themes and values of the Corporate Plan 2018-2022.

### Implications for the Medium Term Financial Plan and Resource Implications:

The Climate Emergency Action Plan and the Corporate Carbon Reduction Plan both set out the strategic direction and necessary focus for the City Council, partners and the wider city in relation to climate change issues for the 11 years to which the climate emergency declaration relates. As both the documents are strategic in nature the precise finance and resourcing implications will be assessed against each individual action as they are progressed. Any future revisions to the Corporate Plan will need to consider the financial implications arising from the commitments set out in future action plans. Budgets will need to be reassessed and capacity released to enable delivery against the stated ambition of net zero by 2030.

### Financial Risks

No financial risk

### Carbon Footprint (Environmental) Implications:

The Climate Emergency Action Plan and the Corporate Carbon Reduction Plan will drive the efforts to ensure Plymouth is playing its part in meeting net zero carbon by 2030 and will therefore have a very positive environmental outcome.

### Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

*\* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.*

The City Council promotes a fairer, more equal Plymouth by investing in communities, putting citizens at the heart of decision making, promoting independence and reducing health and social inequality. By embedding this commitment within the Corporate Plan the City Council is acknowledging the importance of ensuring all communities have an opportunity to thrive in a zero carbon world.

### Appendices

*\*Add rows as required to box below*

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable)						
		<i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
		1	2	3	4	5	6	7
A	CEAP 2022 – In-year monitoring report							
B	CCRP 2022 – In-year monitoring report							

### Background papers:

*\*Add rows as required to box below*

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable)						
	1	2	3	4	5	6	7

**Sign off:**

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Originating Senior Leadership Team member: Paul Barnard (Strategic Planning and Infrastructure)											
Please confirm the Strategic Director(s) has agreed the report? Yes											
Date agreed: 10/06/2022											
Cabinet Member approval: Councillor James Stoneman (Cabinet Member for Climate Change)											
Date approved: 10/06/2022											

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# CLIMATE EMERGENCY ACTION PLAN 2022

## JUNE 2022 PROGRESS REPORT



### 1. Introduction

1.0 This report sets out the progress being made in relation to the actions of the Climate Emergency Action Plan 2022 agreed by the City Council at its meeting on 24 January 2022. It describes some of the key achievements that have been made so far and also details the reasons why some actions have not been started yet.

1.1 CEAP 2022 actions build upon those from previous Climate Emergency Action Plans. The overall outcome of the plan is to strive to reduce carbon emissions to zero by 2030. The City Council intends to lead by example and is putting in place a number of activities this year to demonstrate this leadership combining behaviour change with hands on actions to remove sources of emissions.

1.2 All partners of the Plymouth Net Zero Partnership were invited to participate in the development of this Climate Emergency Action Plan 2022. The Plymouth Net Zero Partnership brings together a number of organizations across Plymouth that have made declarations in relation to the Climate Emergency and set themselves ambitious and challenging targets for achieving net zero carbon emissions.

- University of Plymouth
- Plymouth Marjon University
- University Hospitals Plymouth NHS Trust
- Babcock International
- Plymouth City Bus
- Devon and Cornwall Police

1.3 The Climate Emergency Action Plan 2022 outlines a total of 114 realistic, achievable and deliverable actions, 101 of which the City Council is committed to delivering during 2022 and beyond. This plan includes, for the first time, 13 actions and commitments from 3 partners in the Plymouth Net Zero Partnership.

1.4 The progress report provides updates from the University of Plymouth and Plymouth Marjon University. University Hospital Plymouth have also contributed to the Climate Emergency Action Plan 2022, setting themselves ambitious, measurable decarbonisation targets. Obtaining accurate measures of the progress being made towards these targets requires some analysis which will be provided in the University Hospital Plymouth's sustainability report, due in summer 2022. The sustainability report is not available at the time of writing, but it will be shared with the Infrastructure and Growth Overview and Scrutiny Committee once ready.

### 2. In year progress

- 2.1. As of June 2022, out of the 101 council actions of CEAP 2022, 98 have been started and activities are underway to achieve their respective targets. Of these, 2 actions are already achieved. In the delivery of this plan, the City Council are working with and taking forward many actions in collaboration and partnership with a range of organisations across the city and beyond.
- 2.2. As of June 2022, out of the 13 actions committed to by our partners, 10 are underway and 3 have been completed.
- 2.3. The actions reported as 'underway' do so because they are ongoing activities spanning the whole of 2022, or in some cases, beyond. These actions are on target.

<b>CEAP3 Action Status</b>	<b>June 2022 Progress</b>
Complete	5 (4%)
Underway	107 (93%)
Not progressing	2 (3%)

### 3. Conclusion

3.1 There are no significant areas of concern in relation to the deliverability of the actions within the Climate Emergency Action Plan 2022 and the vast majority of actions are on course to be delivered.

3.2 However, two planned actions to promote low carbon transport were dependent on the outcome of funding bids from central government. The City Council were unsuccessful in securing funding for some of these projects, which will not be delivered unless alternative sources of funding can be identified and secured this year.

Action 3.47 Secure Mini Holland project funding in order to deliver a feasibility study considering how Plymouth Communities can be designed to facilitate greater levels of walking and cycling and less reliance on the private car.

The City Council's submission to the Department for Transport Mini-Hollands' Fund was unsuccessful.

Action 3.51 Submit the Bus Service Improvement Plan which will include a bid for a share of Government funding set aside for the purchase by local bus operators of zero emission buses, including the purchase of electric mini buses to support Access Plymouth demand responsive services.

No funding was awarded by the Department for Transport to the Plymouth Bus Service Improvement Plan.

## Climate Emergency Action Plan 2022 - In-year monitoring report

Area of focus	Ref	Actions	Lead	Progress Narrative	Status
Buildings	3.1	Commence delivery of Phase 3 of the Green Homes Programme by improving the energy efficiency of over 150 homes by 2023.	Strategic Planning & Infrastructure	This project is entering its delivery phase. In February 2022, the City Council secured £2.25 Million Home Upgrade Grant (HUG) from the Department of Business Energy and Industrial Strategy (BEIS) for improving 115 off-gas homes. This adds to the Local Authority Delivery green grants programme funding of £1.75 Million to improve 185 on-gas homes, which was secured in October 2021. Frameworks to deliver both schemes have been established with Plymouth Energy Community. The City Council also held the Future Homes Plymouth event to engage with 140+ installers, suppliers, housing providers and researchers and let them know about our programmes and funding.	Underway
Buildings	3.2	The University of Plymouth will continue to work towards net zero emissions (scope 1 and 2) by 2025 and deliver fuel and power conversion to renewables through onsite photovoltaic and heat pump installations.	University of Plymouth	The University of Plymouth continues to work towards net zero emissions for scope 1 and 2 by 2025, investing in renewables such as the recent installation of photovoltaic solar panels on Rolle building, and soon to install a water source heat pump in our reservoir. The University of Plymouth are working on a master plan to build a timeline for switching all our heating and cooling infrastructure to renewable energy sources.	Underway
Buildings	3.3	The University of Plymouth will continue to deliver energy reduction projects (and work towards reducing mains grid electricity use by 20% and mains gas by 25% as a minimum by 2030 from 2005/06 levels) including: remaining LED lighting conversion projects; smart building management system upgrades for advanced controls; transformer replacements; big data project, using data driven analytics to reduce energy use.	University of Plymouth	Energy reduction projects driven by data analytics remain a key focus for the University of Plymouth. Recent project examples include PC power management and LED lighting. The University will be embarking on an upgrade to our entire Building Energy Management Systems over the next two years.	Underway

Area of focus	Ref	Actions	Lead	Progress Narrative	Status
Buildings	3.4	University Hospital Plymouth will work towards reducing the Trust's carbon footprint by 20% by 2025 and reaching Net Zero Carbon by 2030.	University Hospital Plymouth	Progress updates are not available at the time of writing. University Hospital Plymouth are preparing their sustainability report which will be shared with Infrastructure and Growth Overview and Scrutiny Committee once ready.	Underway
Buildings	3.5	University Hospital Plymouth will work towards achieving a 10% net biodiversity gain by 2025.	University Hospital Plymouth	Progress updates are not available at the time of writing. University Hospital Plymouth are preparing their sustainability report which will be shared with Infrastructure and Growth Overview and Scrutiny Committee once ready.	Underway
Buildings	3.6	Plymouth Marjon to complete the roll out of ground source heat pumps in 44 of their student accommodation units and education buildings, saving 600 tonnes of CO2 per year when up and running in March 2022.	Plymouth Marjon University	All ground source heat pumps are now installed and final commissioning is being carried out.	Complete
Buildings	3.7	Commission a biodiversity report in order to set targets and measure improvements to biodiversity on the Plymouth Marjon Campus.	Plymouth Marjon University	The Devon Wildlife Trust came to Marjon to carry out a biodiversity survey that also listed actions on how to improve areas of the campus.	Complete
Buildings	3.8	Secure planning permission for a flagship Energiesprong low carbon housing development on land at Kings Tamerton and commence on-site infrastructure works.	Strategic Planning & Infrastructure	The City Council have started discussions with Western Power Distribution regarding grid requirements for low carbon development. Discussions for land contract are progressing and the procurement of a preferred developer is underway. The land agreement needs to be in place before a Section 106 agreement can be signed. An application for reserved matters is anticipated to be submitted in the third quarter of 2022/23.	Underway
Buildings	3.9	Identify further housing sites in the city which could deliver exemplar low and zero carbon housing as part of the Eco Homes Programme.	Strategic Planning & Infrastructure	The City Council are working closely with different developers to achieve high quality sustainable delivery on a number of additional smaller sites. Whether these will need funding as part of the Eco Homes Programme will become clearer during course of the project.	Underway
Buildings	3.10	Work with the University Sustainable Earth Institute to develop a guide for developers highlighting the benefits of green walls and roofs in new housing developments and seek	Strategic Planning & Infrastructure	A draft report has been received from our green infrastructure consultant (Dusty Gedge). The draft is being reviewed before circulating for wider comment and agreement of actions/way forward.	Underway

Area of focus	Ref	Actions	Lead	Progress Narrative	Status
		to ensure these are provided for in future housing schemes.			
Buildings	3.11	Engage with Western Power to establish existing grid capacity and understand the impact of new development. Explore smart approaches that would reduce the impact of new developments on the electricity grid.	Strategic Planning & Infrastructure	Western Power Distribution (WPD) publish an online network capacity map which provides an indication of the networks capability to connect large-scale developments to major substations. The City Council continue to liaise with Western Power Distribution on several occasions since the beginning of the year. WPD were invited to DATA Play to explore common problem solving through technology solutions.	Underway
Buildings	3.12	Work with the Plymouth Net Zero Partnership to investigate innovations in decarbonising buildings.	Strategic Planning & Infrastructure	The City Council continue to work with the Net Zero Partnership to secure funding for the decarbonisation of buildings and identify innovations.	Underway
Buildings	3.13	Working with Plymouth Energy Community, Plymouth Community Homes and Live West, investigate opportunities to deliver EnergieSprong household retrofits in partnership with Homes England.	Strategic Planning & Infrastructure	An initial meeting with the new Plymouth Energy Community project manager has been booked in to scope opportunities.	Underway
Buildings	3.14	Work closely with UK Green Building Council (UKGBC), review and where relevant join its low carbon campaigns and low carbon learning opportunities.	Strategic Planning & Infrastructure	The City Council continue to follow the UK Green Building Council's regular newsletters and identify opportunities that arise; also signposting to others where relevant.	Underway
Buildings	3.15	Lobby government to provide funding support to registered providers, house builders and developers in areas of comparably lower house values like Plymouth, to meet the additional development costs of achieving net zero housing.	Strategic Planning & Infrastructure	The City Council will raise this issue at Key Cities/Housing meeting when appropriate and continue to work with the Policy team to identify possible campaigns or discussions in parliament, which might be relevant for this and also identifying best way to progress this issue. Government has also announced a reduction in Value Added Tax for certain energy efficiency investments for new builds and refurbishments in budget (eg. Solar panels and heat pumps).	Underway

Area of focus	Ref	Actions	Lead	Progress Narrative	Status
Buildings	3.16	Work with Local Authority Building Control to interrogate the detail of Future Homes Standards and Future Buildings Standards once they are published and lobby government for improvements where standards are considered not ambitious enough to meet the 2030 net zero commitment.	Strategic Planning & Infrastructure	The City Council responded to the consultation with respect to Part L of the Building Regulations - namely highlighting removing some of the current loopholes which allow developers to build new homes to old regulations. This loophole has now been cut out after our lobbying and lobbying from the general industry and the new regulations that come into force next month have eliminated this risk. There are various regulations coming into effect in summer 2022 with regards to energy conservation, ventilation and to avoid the risk of solar overheating. Part S of the Building Regulations also requires new homes to be provided with electrical charging points for vehicles.	Underway
Buildings	3.17	Provide advice (with Plymouth Energy Community) to in excess of 200 landlords from the private rented sector on how they can improve the energy rating of their properties.	Strategic Planning & Infrastructure	Plymouth Energy Community contacted over 450 landlords in Plymouth on behalf of the City Council to discuss their compliance with Minimum Energy Efficiency Standards and provided them with unbiased energy efficiency upgrade advice.	Complete
Buildings	3.18	Work with social housing providers to apply for funding from the Social Housing Decarbonisation Fund, to lower the carbon emissions, reduce fuel bills and improve the comfort and health of over 100 households in the city.	Strategic Planning & Infrastructure	The City Council secured £967,000 Social Housing Decarbonisation Fund (SHDF) to retrofit 85 homes (LiveWest and Plymouth Community Homes) in February 2022. This programme is reaching its delivery phase with extensive planning and preparation for the rollout. Both LiveWest and Plymouth Community Homes also participated in the Future Homes Plymouth event in April 2022.	Underway
Buildings	3.19	Implement an accessible web-based home assessment tool working with Plymouth Energy Community to help residents establish their eligibility for funding of energy saving upgrades by 2022.	Strategic Planning & Infrastructure	The eligibility web tool is now in beta testing and expected to be complete and being utilised for the Home Upgrade Grant (HUG) program. This web tool was funded by a grant from the South West Net Zero Energy Hub and will be provided open source to all interested organisations and authorities.	Underway

Area of focus	Ref	Actions	Lead	Progress Narrative	Status
Buildings	3.20	Provide a digital resource for households to provide information on the viability of heat pumps retrofits for a range of typical housing types in Plymouth by 2022.	Strategic Planning & Infrastructure	The development of this resource is underway. The City Council is now part of a Devon-wide heat pump project to lower barriers and provide information for households to understand if a heat pump is suitable for their home.	Underway
Buildings	3.21	Continue the delivery of surface water drainage improvements in Central Park to reduce the risk of flooding in Central Park and Central Park Avenue.	Strategic Planning & Infrastructure	Detailed design works have been completed and planning condition requirements are being responded to. Early contractor involvement is taking place with South West Highways with the intention to commence works in autumn 2022.	Underway
Buildings	3.22	Commence delivery of surface water storage and Landscape Masterplanning in Trefusis Park to better protect properties in Lipson Vale and Bernice Terrace and improve park amenity and ecological value.	Strategic Planning & Infrastructure	Detailed design works are on programme for completion at the end of June 2022 to allow the contract price to be confirmed by South West Highways in July. Works are programmed to commence on site in October 2022. The Environment Agency business case has been approved by the South West Flood risk manager and has been submitted to the National Environment Agency team for £1.75M funding approval.	Underway
Buildings	3.23	Commence work to extend tidal flood defences at Arnold's Point along the Embankment up to the rail bridge	Strategic Planning & Infrastructure	This project is aligned with the Major Road Network programme. Outline design works are on programme, with further grounds investigation works planned for June 2022. The Environment Agency business case has been approved by the South West Flood risk manager and has been submitted to the National Environment Agency team for £4.5M funding approval. Following Planning consultations, planning approval will be submitted in July 2022, with planned commencement of site works in January 2023.	Underway
Buildings	3.24	Commence the delivery of improvements to protect the causeway, public footpath and tidal creek ecology at Ernesettle Creek.	Strategic Planning & Infrastructure	The project is in the Environment Agency Flood Defense Grant in Aid funding programme with indicative funding of £50k allocated in 2023/24. Discussions are currently taking place with the National Marine Park project team to align projects and funding requirements.	Underway
Mobility	3.25	Complete the Southway to Plymbridge walking and cycling scheme.	Strategic Planning & Infrastructure	Phase 2 east of this scheme is now under construction. This section extends from Earls Wood Drive in the East through	Underway

Area of focus	Ref	Actions	Lead	Progress Narrative	Status
				to the recently improved path connecting Plymbridge Road to Miller Way via Durris Gardens.	
Mobility	3.26	Complete the continuation of the off-road Eastern Corridor walking and cycling route to Colesdown Hill.	Strategic Planning & Infrastructure	Planning approval for this scheme has been secured. A public consultation on the required Traffic Regulation Orders for the delivery of this scheme is now completed.	Underway
Mobility	3.27	Complete construction of the Derriford Community Park cycle paths.	Strategic Planning & Infrastructure	Construction of the main section of this cycle path is complete. An application for planning permission for an additional section on the western end was submitted in February 2022 and is due to be determined at the end of May 2022.	Underway
Mobility	3.28	Commence the delivery of the Coronation Avenue Scheme to promote walking and cycling within Central Park.	Strategic Planning & Infrastructure	The City Council have secured planning permission and have applied for additional funding for an updated design for this scheme.	Underway
Mobility	3.29	Continue work on the Dockyard to City and St Budeaux to Docks cycle schemes.	Strategic Planning & Infrastructure	This is being delivered together with the St Budeaux Interchange project under one construction contract. A detailed design package was submitted and target price received from contractor. Planning permission for the construction compound was granted in May 2022. A contract manager and quantity surveyor were successfully hired in May.	Underway
Mobility	3.30	Continue development of St Budeaux Station's Sustainable Transport Interchange.	Strategic Planning & Infrastructure	This is being delivered together with the walking and cycling improvements from St Budeaux to Dockyard and Dockyard to City Centre under one construction contract. A detailed design package was submitted and target price received from contractor. Planning permission for the construction compound was granted in May 2022. A contract manager and quantity surveyor were successfully hired in May.	Underway
Mobility	3.31	Commence delivery of the Woolwell to the George Transport Improvement Scheme, which will deliver an extension to segregated walking and cycling facilities along Plymouth's Northern Corridor.	Strategic Planning & Infrastructure	Negotiations are taking place with the land owners. Phase I pre-construction works are commissioned and detailed design is set to begin in summer 2022.	Underway



Area of focus	Ref	Actions	Lead	Progress Narrative	Status
Mobility	3.32	Continue development of transport improvements along Royal Parade to enhance sustainable transport in the city centre and commence construction of preferred design.	Strategic Planning & Infrastructure	The scheme is completing its design phase and is expected to start on site in September 2022 and to be completed by March 2023. The saw tooth arrangement which is the main sustainable transport benefit remains a key benefit of the scheme.	Underway
Mobility	3.33	Continue development of transport improvements on Mayflower Street that will create more space for waiting passengers and arriving buses using both Royal Parade and Mayflower Street and commence construction of preferred design.	Strategic Planning & Infrastructure	The scheme is completing its design phase. A draft scheme and budget estimates for utility works have been compiled. South West Highways have been engaged through early contractor involvement.	Underway
Mobility	3.34	Commence construction of the St Budeaux to Crownhill sustainable transport corridor.	Strategic Planning & Infrastructure	The scheme is currently in detailed design which is anticipated to be completed by August 2022. Construction is anticipated to commence in Autumn 2022.	Underway
Mobility	3.35	Commence construction of the Transforming Cities flagship Mobility Hubs, which will offer a low carbon multi-modal network for travel throughout Plymouth.	Strategic Planning & Infrastructure	Quotes for the costs of electricity grid connections have been submitted and the assessment of the construction requirements has begun.	Underway
Mobility	3.36	Continue development of the Plymouth Station Access, which will promote low-carbon forms of transport and facilitate pedestrian access between the station, the university and the city centre.	Economic Development	The City Council are engaging with South West Highways to access the term maintenance contract between the City Council and Southwest Highways to fast track the works. These work will form the first phase of the delivery of the new multi-storey car park and station forecourt works. The works are anticipated to commence in September 2022 and be completed in January/February 2023.	Underway
Mobility	3.37	Continue to roll out the Healthy Streets Assessments of selected city centre streets to promote better integration of public health, transport and planning in the design of streets to make them more people focussed.	Strategic Planning & Infrastructure	The City Council are continuing to undertake assessments on new schemes as requested. The existing and the designs for Civic Square and Old Town New George Streets schemes have been reviewed. The next step is to review the completed designs. The existing schemes at Royal Parade and Armada way have been reviewed. Design options for both schemes will be reviewed when they are available.	Underway

Area of focus	Ref	Actions	Lead	Progress Narrative	Status
Mobility	3.38	Complete the Old Town Street/ New George Street public realm scheme, creating high quality walking and cycling routes through the city centre to facilitate a higher proportion of journeys by sustainable modes.	Strategic Planning & Infrastructure	Phase one of enabling drainage works are due to be complete on 1 <sup>st</sup> June 2022 for New George Street with the preliminary contractor. The main contractor is being engaged and should achieve a seamless take over for continuation of drainage & service diversions work. Completion of the main enhancements is due in summer 2023.	Underway
Mobility	3.39	Commence construction of the Civic Square public realm scheme, creating high quality walking and cycling routes through the city centre.	Strategic Planning & Infrastructure	The City Council have undertaken some enabling works for this scheme and tendered for main contractor in May 2022 for a start on site in June 2022.	Underway
Mobility	3.40	Complete design work on the Armada Way public realm scheme, creating more opportunities for walking and cycling routes through the city centre.	Strategic Planning & Infrastructure	The conceptual design work is complete and was endorsed by the political administration pre-May 2022.	Underway
Mobility	3.41	Continue to expand the Local Cycling and Walking Implementation Plan by another 5 routes.	Strategic Planning & Infrastructure	The City Council have performed an analysis on our Geographic Information System (GIS) to identify key walking routes to Plymouth's eight district centres. Auditing and identification of interventions for key routes has commenced.	Underway
Mobility	3.42	Lead a car free day to support residents to walk, cycle and use public transport, rather than the car, for regular journeys they make.	Strategic Planning & Infrastructure	Sustrans' <i>Big Walk and Wheel</i> scheme, the UK's largest inter-school walking, wheeling, scooting and cycling challenge was delivered in Plymouth in late March 2022. 35 schools signed up, up from 34 last year, and 31 entered counts on the website, up from 28 last year. 46,414 active pupil journeys were logged, up from 42,461 last year.	Underway
Mobility	3.43	Continue to support up to 30 local businesses to develop facilities for active travel through Workplace Travel Grants.	Strategic Planning & Infrastructure	The 2022/23 Workplace Travel Grants scheme was launched in February 2022. £11,872.41 grant funding have been awarded as of March 2022.	Underway
Mobility	3.44	Continue to bid for Department for Transport funds to deliver active travel schemes.	Strategic Planning & Infrastructure	No funding opportunities have currently arisen.	Underway

Area of focus	Ref	Actions	Lead	Progress Narrative	Status
Mobility	3.45	Deliver tranche 3 of the Active Travel Fund to provide additional high quality walking and cycling facilities at up to 10 locations in the city, delivering improved pedestrian and cycle crossings and routes.	Strategic Planning & Infrastructure	The Department for Transport have advised that the City Council did not secure funding for our Active Travel Fund 3 programme; eight of the proposed schemes will now not be delivered. Two of the schemes - Plymbridge Road and Central Park improvements will be delivered but in modified formats.	Underway
Mobility	3.46	Deliver a feasibility study on how the Plymouth Health Sector can link to the Council's wider walking and cycling programmes through a social prescription programme.	Strategic Planning & Infrastructure	This feasibility study was submitted in advance of the April 2022 deadline. The Department for Transport will assess bids in the first half of May and an announcement on which bids have secured funding is expected in June 2022.	Underway
Mobility	3.47	Secure Mini Holland project funding in order to deliver a feasibility study considering how Plymouth Communities can be designed to facilitate greater levels of walking and cycling and less reliance on the private car.	Strategic Planning & Infrastructure	The City Council's submission to the Department for Transport Mini-Hollands' Fund was unsuccessful.	Not progressing
Mobility	3.48	In response to the National Bus Strategy, develop a Bus Service Improvement Plan and form an Enhanced Partnership with public transport providers to include targets to substantially increase public transport patronage and bus reliability.	Strategic Planning & Infrastructure	The City Council consulted with bus operators and received no objections to the Enhanced Partnership as drafted. The Department for Transport (DfT) were 2 months late in announcing funding allocations so the process of making the Enhanced Partnership was paused. DfT has not awarded Plymouth any additional funding in 2022/23 to support many of the measures set out in our Enhanced Partnership.	Underway
Mobility	3.49	As part of the Bus Service Improvement Plan, give consideration to the role of existing Park & Ride facilities as a means of encouraging mode switch to public transport for part of the journey.	Strategic Planning & Infrastructure	The George Junction Park and Ride building was reopened following the award of a contract to Citybus. The City Council are maintaining existing Park and Ride services even though patronage has not yet recovered to pre-pandemic levels. The Department for Transport has not allocated any funding to Plymouth as part of the Bus Service Improvement Plan so any enhancement of the role of Park and Ride will have to come from the Council's own resources.	Underway
Mobility	3.50	Complete the development of Morlaix Drive to provide better bus access to Derriford Hospital, improving service reliability.	Strategic Planning & Infrastructure	The scheme commenced construction as planned in January 2022 and is progressing well to programme at this point in time.	Underway

Area of focus	Ref	Actions	Lead	Progress Narrative	Status
Mobility	3.51	Submit the Bus Service Improvement Plan which will include a bid for a share of Government funding set aside for the purchase by local bus operators of zero emission buses, including the purchase of electric mini buses to support Access Plymouth demand responsive services.	Strategic Planning & Infrastructure	No funding was awarded to the Plymouth Bus Service Improvement Plan.	Not progressing
Mobility	3.52	Continue to input into the Decarbonising Strategy of Peninsula Transport which will require an assessment of scenarios for transitioning to low carbon and Net-Zero mobility futures, including a phased plan outlining the steps required to achieve transition either through reducing miles travelled by motorised vehicles or reducing carbon emitted per mile travelled.	Strategic Planning & Infrastructure	The Department for Transport has provided advice to local authorities on actions they can take to reduce transport carbon emissions as well as guidance for local authorities on electric vehicle charging infrastructure.	Underway
Mobility	3.53	In partnership with Network Rail discuss the feasibility for investing in creating more opportunities for rail freight delivery to and from the city.	Strategic Planning & Infrastructure	The City Council continue to participate in Network Rail's Peninsula Rail Corridor Study Working Group. Peninsula Transport submitted its Business Plan for 2022/23 and has secured further funding to undertake more work on its emerging Rail Strategy.	Underway
Mobility	3.54	Contribute to the Peninsula Transport Regional Rail and Freight Strategy, to develop a plan for more efficient distribution of goods across the region.	Strategic Planning & Infrastructure	The City Council continue to participate in the Peninsula Rail Corridor Study Working Group and to input into Peninsula Transport's Rail Strategy and Freight Strategy work packages.	Underway
Mobility	3.55	Engage with taxi drivers to understand barriers, support and promote the adoption of electric vehicles.	Public Health	The Taxi Policy has been approved by the City Council on 21 March and came into effect on 1 May 2022. Free training has been provided to private hire and hackney carriage drivers from the Energy Savings Trust to promote the benefits of electric vehicles. The City Council's Parking Enforcement Manager has given access to taxi and private hire vehicles to the Theatre Royal, Western Approach and Regents Street car parks for an hour without car parking charges for drivers to use the electric chargers. Meetings	Underway

Area of focus	Ref	Actions	Lead	Progress Narrative	Status
				are being set up with the trade to discuss the charging points planned for the City.	
Mobility	3.56	Deliver further charging infrastructure for electric powered boats.	Strategic Planning & Infrastructure	Marine chargers have been installed and are operational at the Barbican Landing Stage and Queen Anne's Battery. Installation has taken place at Mount Batten but is awaiting a grid connection before being operational (this is anticipated by the end of May/early June).	Underway
Mobility	3.57	Lobby government to consider fiscal incentives to support home and flexible working for businesses in the city.	Human Resources & Organisational Development	The City Council wrote to HM Revenue & Customs (HMRC) on two occasions, to clarify the homeworking tax arrangements and to require further information about claiming mileage whilst working from home. It is anticipated that homeworking and flexible working will feature during the 2022 pay award. The City Council will continue to scan the environment to see if there are an opportunities available to support the workforce. The cost of living and utilities will have an impact on the workforce working from home. The City Council liaised with the Devon and Plymouth Chamber of Commerce to discuss opportunities for businesses in the city.	Underway
Mobility	3.58	Lobby government to increase the proportion of Department of Transport capital funding delegated to local authorities.	Strategic Planning & Infrastructure	Inputs were made to the Department for Transport's Devolution Deal for greater local control of sustainable transport.	Underway
Mobility	3.59	Lobby government to review Vehicle Excise Duty in order to encourage a switch to sustainable transport modes	Strategic Planning & Infrastructure	Sales of petrol and diesel powered vehicles is to be phased out by 2030. Vehicle Excise Duty must be reviewed in order to prevent a gap appearing in the country's finances as use of diesel and petrol driven cars decreases.	Underway
Mobility	3.60	Review the government's Transport Decarbonisation Plan and identify opportunities in Plymouth for future climate emergency initiatives and actions.	Strategic Planning & Infrastructure	The Department for Transport has provided advice to local authorities on actions they can take to reduce transport carbon emissions as well as guidance for local authorities on electric vehicle charging infrastructure.	Underway

Area of focus	Ref	Actions	Lead	Progress Narrative	Status
Mobility	3.61	Continue to liaise with the Plymouth Cycling Campaign to ensure the experiences for cyclists in the city are improved.	Strategic Planning & Infrastructure	Meetings with the Plymouth Cycling Campaign were held on 15th February and 19th May 2022. Plymouth Cycling Campaign have also attended a stakeholder workshop regarding the social prescription of walking and cycling.	Underway
Mobility	3.62	Publish an Electric Vehicle Chargers Inclusion and Accessibility Design Guide to raise the standard and consistency of facilities in the city.	Strategic Planning & Infrastructure	This guidance is published and promoted on the City Council's website and social media. <a href="https://www.plymouth.gov.uk/newsroom/pressreleases/newelectricvehicleinstallationguidancedevelopedplymouth">https://www.plymouth.gov.uk/newsroom/pressreleases/newelectricvehicleinstallationguidancedevelopedplymouth</a>	Underway
Mobility	3.63	Work with the Plymouth Net Zero Partnership to investigate innovations in fleet technologies.	Strategic Planning & Infrastructure	An introduction to the Net Zero Partnership took place on 19th May 2022. The partnership intend to produce a series of briefing notes on different case studies from each of the key workstreams currently identified as relevant to this action by the end of summer 2022.	Underway
Mobility	3.64	Work with the University of Exeter and the University of Plymouth Sustainable Earth Institute to identify opportunities for research into clean transport technology.	Strategic Planning & Infrastructure	For local authorities, switching to Zero Emissions Vehicles can generate substantial cost and emission savings, as well as help to deliver net zero targets. The City Council have made reference to Local Authority Toolkits on introducing Zero Emission fleets and Zero Emission Buses. Our Local bus operators are undertaking research comparing hydrogen with battery electric zero emission technologies.	Underway
Power and heat	3.65	Progress proposals to connect Civic Centre to the city centre low carbon heat network.	Strategic Planning & Infrastructure	Detailed design for the scheme is complete. The City Council are continuing to work towards the production of a detailed business case for the scheme.	Underway
Power and heat	3.66	Assess the feasibility of marine source heat pumps at various sites around Plymouth	Strategic Planning & Infrastructure	A first stage report on risk and stakeholder identification is complete. The City Council are working towards completing a detailed design for the scheme by the end of 2022.	Underway
Power and heat	3.67	Assess the feasibility of heat networks in Barne Barton and Derriford	Strategic Planning & Infrastructure	Consultants to deliver the feasibility study have been procured. The City Council anticipate those to be complete by the end of 2022.	Underway

Area of focus	Ref	Actions	Lead	Progress Narrative	Status
Power and heat	3.68	Test the yield from ground source wells in Millbay to provide low carbon heat	Strategic Planning & Infrastructure	Specifications have been produced and consented by the Environment Agency. The procurement process was completed and a contractor has been appointed. Works are programmed for June 2022.	Underway
Power and heat	3.69	Secure planning permission for a Community Solar Farm at Chelson Meadow in partnership with PEC, with a view to deliver a 13.2MW array.	Strategic Planning & Infrastructure	A planning application was submitted in February and is likely to go to planning committee in June 2022.	Underway
Waste	3.70	Research waste reduction and barriers to recycling in Plymouth using community feedback and service data to inform a new campaign on waste reduction and recycling to improve the quality and quantity of Plymouth's household recycling.	Street Services	Research by Resource Futures to improve resident waste minimisation and recycling was concluded. This culminated in a clear list of recommendations. In order to deliver these recommendations the service will either need to commission external support or resource will need to be reallocated. Funding options for delivery are currently under consideration. Longer term this type of ongoing engagement resource will be built into a pending Street Services restructure.	Underway
Waste	3.71	Optimise use of available data and evidence locally and nationally to design interventions to optimise the frequency and type of collections, and improve route planning and reduce failure demand.	Street Services	An external review of Street Scene & Waste has concluded and a clear recommendation is to review domestic waste collection rounds to optimise for greater efficiency. This will be scheduled for later in 2022. Additionally, the service has expanded the Alloy system to public litter bin collections. Operatives are recording the fill status each time they empty to ensure rounds are optimised. Examples would include visiting bins less often based upon fill level trends.	Underway
Waste	3.72	Continue to work with partners to ensure that, where practical and economical, recyclable material is processed and recycled in the UK – with a preference for the South West peninsula.	Street Services	The service continues to use local outlets for recyclables where possible.	Underway
Waste	3.73	Work with the Government to evaluate the 2018 Resource and Waste Strategy and 2021 Environment Act to ensure local authorities	Street Services	The City Council engaged in the Government's consultation on their proposals for the Extended Producer Responsibility, Consistency of Collections and Deposit Return Scheme	Underway

Area of focus	Ref	Actions	Lead	Progress Narrative	Status
		are provided with effective powers and additional resources.		arising out of the Environment Act and awaits the publishing of their response to those consultations.	
Waste	3.74	Engage schools through development of Plymouth education and activity resources to increase recycling and re-use.	Street Services	Whilst there is currently no resource within Street Services to progress this engagement programme, work is underway to seek funding options. Delivery will be dependent upon obtaining the adequate resource and funding.	Underway
Waste	3.75	Work with 'Borrow, Don't Buy: Plymouth's Library of Things' to highlight opportunities to repair and re-use tools and develop skills.	Strategic Planning & Infrastructure	An initial meeting was held with Borrow Don't Buy in January 2022. The City Council have since supported their crowdfunding efforts by match funding via the Climate Emergency Bonus. The funding will help to continue expanding the library, increasing its members and securing its future. Since January 2022, Borrow Don't Buy have increased their membership by 121 members (as of 17/05) reaching a total of 1167 members, and completing a total of circa 1900 loans.	Underway
Waste	3.76	University Hospital Plymouth will work towards recording an 85% avoidance of waste going to landfill by 2025.	University Hospital Plymouth	Progress updates are not available at the time of writing. University Hospital Plymouth are preparing their sustainability report which will be shared with Infrastructure and Growth Overview and Scrutiny Committee once ready.	Underway
Engagement and responsibility	3.77	University Hospital Plymouth will work towards embedding sustainability into every Trust service and activity by 2025.	University Hospital Plymouth	Progress updates are not available at the time of writing. University Hospital Plymouth are preparing their sustainability report which will be shared with Infrastructure and Growth Overview and Scrutiny Committee once ready.	Underway
Engagement and responsibility	3.78	Plymouth Marjon to create student sustainability champions in order to increase student engagement.	Plymouth Marjon University	An outcome of the 2021 Climate Conference was the start of the Sustainability Champions group which saw both staff and students sign up.	Underway
Engagement and responsibility	3.79	Plymouth Marjon to organise a climate crisis event for staff and students.	Plymouth Marjon University	Marjon hosted a Climate Conference in November 2021 which coincided with COP26. This was for both staff and students with the day involving external speakers, workshops and a plant-based lunch for all to try.	Complete



Area of focus	Ref	Actions	Lead	Progress Narrative	Status
Engagement and responsibility	3.80	The University of Plymouth will support Plymouth enterprises to shift to a low-carbon economy through the Sustainability Hub: Low Carbon Devon project.	University of Plymouth	The Sustainability Hub: Low Carbon Devon project continues to support Plymouth enterprises, for example holding a series of workshops supporting Small and Medium Enterprises to develop carbon footprints in May/June 2022.	Underway
Engagement and responsibility	3.81	The University of Plymouth will support the management of the Future Plymouth 2030 webinar series and the delivery of presentations on the latest research.	University of Plymouth	The University of Plymouth continues to support Future Plymouth 2030, with 9 webinars held so far in 2022. Subjects covered range from biodiversity net gain, waste, creative industries, transport and much more. All webinars are available for anyone to watch on the website - <a href="https://www.futureplymouth2030.co.uk/">https://www.futureplymouth2030.co.uk/</a>	Underway
Engagement and responsibility	3.82	The University of Plymouth will utilise and grow the usage of the Sustainability Hub for engagement with staff, students and the local partners around the Net-Zero Carbon agenda.	University of Plymouth	The University of Plymouth continues to utilise the Sustainability Hub for engagement around the Net-Zero Carbon agenda e.g. over 10 events/meetings held so far by external partners in 2022 including Plymouth City Council, Plymouth Energy Community and climate conversations.	Underway
Engagement and responsibility	3.83	Continue the delivery of the Future Parks Accelerator Programme and associated projects to deliver nature-based improvements to strategic green spaces across the city.	Strategic Planning & Infrastructure	<p>The City Council have secured an additional £285k of funding to continue the Future Parks Accelerator Programme until July 2023. The City Council have continued to support Street Scene and Waste workforce with training and communications. Councillors have been consulted to agree on new grass cutting schedules which support biodiversity. These are publicised on our website. Ongoing support to social enterprises is provided in our parks. The creation of a new resource hub for them is due for completion in summer 2022.</p> <p>The Habitat Banking Vehicle Business Case was approved by Cabinet, and detailed work is to commence in summer 2022. A capital improvements business case was approved for Central Park Phase 3.</p> <p>Capital works for Devils Point Blossom are complete, an opening event is planned for June 2022.</p> <p>The Saltram rewilding project continues with support of Green Minds.</p> <p>At Derriford Community Park, further progress has been</p>	Underway

Area of focus	Ref	Actions	Lead	Progress Narrative	Status
				made in developing access paths and a beaver hide for community use has been completed.	
Engagement and responsibility	3.84	Working with the creative and cultural sectors continue to deliver the Green Minds engagement programme, to support residents to take action for wildlife.	Strategic Planning & Infrastructure	The Green Minds Project engaged with over 1300 people at over 60 events between January and March 2022, through online and in-person events (including volunteer sessions, creative commissions, Plymouth College of Art student projects, Keyham Greenspace Plan).	Underway
Engagement and responsibility	3.85	Deliver a nature-based leadership programme to bring together people from different sectors who share an interest in preserving the environment and to support the development of nature-based social enterprise.	Strategic Planning & Infrastructure	Final sessions were held for the first cohort in the first quarter of 2022, involving 17 participants from a range of professions. A proposal is being pulled together to identify next steps for this programme. Ongoing support to blue and green nature social enterprises will continue to be provided. A new resource hub for them is due for completion in summer 2022 with Real Ideas as part of our Future Parks Accelerator Community Renewal Funds and Green Minds programme.	Underway
Engagement and responsibility	3.86	Deliver a green social prescribing programme, to promote engagement with nature for health and wellbeing.	Strategic Planning & Infrastructure	A pilot Green Social Prescribing scheme was successfully conducted in Central Park. A full report and next steps have been produced.	Underway
Engagement and responsibility	3.87	Working with community volunteers and young people, deliver natural infrastructure enhancements to increase biodiversity across the city, offering training, work experience, jobs and apprenticeships.	Strategic Planning & Infrastructure	15 'Kick-start' placements are in progress with 2 participants offered roles post placement. The delivery of the Green Thinkers youth programme continues with Real Ideas, 14 have participated to date, 2 of whom went on to secure a 'Kick-start' placement with the green minds project. Green Minds continues to support 7 apprenticeships at the City Council, working with over 884 people, 450 of which were local to event site and 463 were young people (aged 0 to 24). Over 708 volunteers (187 of which were new attendees) provided 1360 hours of their time to this project. We have initiated design work with communities in Keyham greenspaces and West of City biodiversity enhancements.	Underway

Area of focus	Ref	Actions	Lead	Progress Narrative	Status
Engagement and responsibility	3.88	Continue to deliver the Preventing Plastic Pollution Programme to remove plastic pollution raise awareness of the impact of single use plastics on the marine environment.	Strategic Planning & Infrastructure	2 passive collectors of plastic waste (waste sharks) were delivered for trails and engagement programme in the Cattewater area. 6 angling tackle bins were installed along the Waterfront. A dive survey was completed to identify locations for removal of angling waste from the sea floor.	Underway
Engagement and responsibility	3.89	Continue to deliver the ReMEDIES and European Marine Site Recreation Impact Mitigation projects, which aims to identify areas for large scale restoration of seagrass beds	Strategic Planning & Infrastructure	Education materials and a short 'explainer' film for engagement work and education activities were delivered through this project in the spring 2022.	Underway
Engagement and responsibility	3.90	Commence delivery of the Plymouth and South Devon Community Forest project, which will create 500 hectares of new woodland planting across the city by 2025.	Strategic Planning & Infrastructure	24 hectares of new woodland were planted in year 1 across the city. A Community Forest week of action was held to engage communities in tree planting activity across the city. Over 400 people engaged in a series of events taking place in February 2022.	Underway
Engagement and responsibility	3.91	Deliver a pilot permaculture project at Zoo Field in Central Park.	Strategic Planning & Infrastructure	Part of the landscape design has been delivered. We ran engagement activities, attended by a class of local school children and community volunteers.	Underway
Engagement and responsibility	3.92	Undertake a review of Local Nature Reserves in the city and give consideration to further designations to mitigate biodiversity and habitat loss.	Strategic Planning & Infrastructure	This review of local nature reserves is dependent on the implementation of the Local Nature Recovery Strategy (LNRS), an important new policy requirement of the Environment Act, that will establish priorities and map proposals for specific actions to drive nature's recovery and provide wider environmental benefits. Currently the City Council are awaiting the secondary legislation prior to starting this work. In the meantime the City Council are formulating the scope of the LNRS project, and are liaising with Devon County Council on the governance structure as the Plymouth LNRS will be linked to Devon-wide LNRS.	Underway
Engagement and responsibility	3.93	Building on the work of the Plymouth Skills Plan, we will support the development of green skills action plans for the key sectors of the Plymouth Economy, actively working with	Education, Participation & Skills	The Skills 4 Plymouth 5-year strategic plan has been finalised, with an embedded commitment to green skills. The City Council planned and participated in the city's first Future Homes Plymouth conference on 28 April. This was	Underway

Area of focus	Ref	Actions	Lead	Progress Narrative	Status
		the Employment Skills Board, Skills Advisory Panel and Heart of the Southwest Local Enterprise Partnership and other key partners to secure funding to develop climate change skills.		the first city wide event showcasing future near market opportunities for domestic energy retrofit and new build housing has attracted over 150 representatives from the local and regional construction industry: <a href="https://www.buildingplymouth.co.uk/news/delivering-future-homes-for-plymouth">https://www.buildingplymouth.co.uk/news/delivering-future-homes-for-plymouth</a>	
Engagement and responsibility	3.94	Support businesses in the tourism industry to gain 'Green Tourism' accreditation, aiming to achieve 100 accreditations in 2022.	Economic Development	The 'Green Tourism scheme' was launched in February 2022 with a virtual conference which saw 68 businesses attending online. As of April 2022, 20 businesses have signed up to the Green accreditation programme with more considering it. 'Green edge' training has also been provided to 10 businesses with more planned for May/June. Social media statistics have been very positive with an ongoing campaign of communication up until June 2022.	Underway
Engagement and responsibility	3.95	Provide direct support to businesses in sectors hard-hit by the pandemic to develop new business models and ensure a green, inclusive and sustainable economic recovery.	Economic Development	The City Council have held a number of events that have been attended by over 40 businesses providing information on how to improve the sustainability of businesses, such as using cleaner commuting methods, the options for organisations to install solar energy and providing advice on how to start measuring carbon emissions. Businesses have also been provided with direct one-on-one support providing advice and signposting on how to reduce their environmental impacts.	Underway
Engagement and responsibility	3.96	Continue to encourage partner organisations to adopt and align social value procurement policies and ensure carbon reduction is duly considered in their procurement initiatives.	Procurement	The Plymouth Supplier Directory has been updated to improve functionality and usability to help drive the 'buy local' and 'social value' agenda. Discussions have taken place at regional level regarding the use of the national Themes, Outcomes and Measure framework (TOMS) for delivering excellence in measuring and reporting social value and the social value portal. A number of public sector organisations have now adopted the TOMS framework but few are using the portal largely due to price. Alternative options are to be explored, and a number of social value related events will be scheduled in the coming months.	Underway

Area of focus	Ref	Actions	Lead	Progress Narrative	Status
Engagement and responsibility	3.97	Work with the Key Cities Group to benchmark innovative approaches to inform future climate actions and initiatives.	Chief Executive Office	The City Council continue to engage with the Key Cities Group and will work with them to collaborate and share best practice on this agenda as and when the opportunities arise. The City Council is also represented on the Key Cities Housing network which provides an opportunity to discuss challenges around the additional costs associated with delivering net zero carbon housing.	Underway
Engagement and responsibility	3.98	Review government commitments arising from COP 26 and the Net Zero Strategy in relation to new requirements on how Plymouth can meet its net zero ambitions by 2030.	Strategic Planning & Infrastructure	The City Council are in the process of developing our strategy and game plan to meet the city's 2030 net zero ambitions. The City Council continue to align with government policy and the delivery and funding pathways set out in the Net Zero Strategy as well as monitoring new Governmental strategies: for example summarising the Energy Security Strategy (April 2022) and outlining its implications for Plymouth.	Underway
Engagement and responsibility	3.99	Through the Community Empowerment programme, identify current engagement, intelligence and successful interventions around reducing emissions across the city to identify good practice and opportunities to expand, and any gaps to be addressed.	Public Health	The Low Carbon Team attended 3 Community Empowerment workshops during January, March and April 2022 and discussed the implications of the Climate Emergency Action Plan with the wide range of Voluntary and Community Social Enterprises representatives attending (up to 70). There will be a targeted VCSE workshop on the Climate Emergency shortly. Plans are under discussion to link the Mobility Hubs to the Wellbeing Hubs and promote the use of ebikes.	Underway
Engagement and responsibility	3.100	Continue to work with Cornwall Council, Devon County Council and South Hams and West Devon councils on developing climate emergency initiatives including sharing good practice.	Strategic Planning & Infrastructure	The City Council attend monthly meetings of the Devon Climate Emergency Response and Tactical groups, and have contributed to the recent consultation on the Devon Carbon Plan. Now also part of and the Climate Impacts Group (CIG) which is developing a Climate Impacts Audit and Risk assessment.	Underway
Engagement and responsibility	3.101	Work with the Local Resilience Forum to scope a Plymouth Climate Resilience and Adaptation Plan.	Strategic Planning & Infrastructure	The City Council are participating in the Devon Climate Emergency Climate Impacts Group, which is working on the development of an Adaptation Plan for the region. Membership of the group consists of partner organisations	Underway

Area of focus	Ref	Actions	Lead	Progress Narrative	Status
				of the Local Resilience Forum. This group is responsible for assessing the impacts faced in the Southwest region, and reviewing current levels of community preparedness for a warmer world. The groups has recently tendered for a consultant to develop a Devon, Cornwall and Isles of Scilly Climate Adaptation Strategy.	
Engagement and responsibility	3.102	Put in place interim planning guidance, pending the review of the Joint Local Plan, to provide even greater protection to the natural environment, and even higher standards of low carbon design and resilience, so that planning practice stays in tune with changing national policy and guidance and gives proper weight to the climate emergency.	Strategic Planning & Infrastructure	A draft Plymouth and South West Devon Climate Emergency Planning Policy and Guidance was approved by Joint Local Plan Partnership Board in an open meeting in February 2022. A public consultation on this draft was held between 3 March and 21 April 2022 and received 778 comments by 121 different individuals and organisations. The responses to the consultation are being reviewed. Following further testing and training anticipated to last until July 2022, we aim for the new guidance to be adopted by September 2022.	Underway
Engagement and responsibility	3.103	Investigate the potential for the creation of a Carbon Offsetting Fund secured through Section 106 agreements to fund carbon saving initiatives where high energy efficient requirements in new developments cannot be met.	Strategic Planning & Infrastructure	Preliminary discussions have taken place with Plymouth Net Zero Partnership and relevant Council officers to begin the scoping exercise.	Underway
Engagement and responsibility	3.104	Commit to establishing ahead of the 'Acceleration Phase' of the Plymouth Climate Emergency to the identification of climate budgets, monitoring trajectories and year on year milestone targets for all 5 key climate emergency sectors (buildings, mobility, power and heat, waste and engagement and responsibility).	Strategic Planning & Infrastructure	This is linked to the development of a strategic narrative to set out key priorities to achieve Net Zero, which is programmed to commence in summer 2022.	Underway

Area of focus	Ref	Actions	Lead	Progress Narrative	Status
Engagement and responsibility	3.105	Organise a themed day at Plymouth Libraries on the topic of climate change.	Customer Services	Plympton library held an environment day during February half term 2022. Working with a local 'Clean my Patch' group, we jointly organised an event that consisted of a 'rubbish and recycle' scavenger hunt for families. Items retrieved were then brought back to the library for a craft event. A science table was set up by one of the volunteers for children to look at interesting bugs and creatures under the microscope and learn about the importance of all creatures in the environment. A story time to the families reading 3 books with a recycling or environmental theme. We have begun preparations for another Climate Emergency themed day in the autumn 2022, and will also consider ways in which the Climate Emergency can be woven into our summer reading challenge activities this summer.	Underway
Engagement and responsibility	3.106	Continue to raise awareness of climate change issues by supporting the Future Plymouth 2030 conference programme in partnership with the Royal Institute of British Architects.	Strategic Planning & Infrastructure	Future Plymouth is continuing to deliver regular webinars following a very successful first season in 2020/21. Led by the Royal Institute of British Architects (RIBA) in partnership with Stride Treglown Architects, the University's Sustainable Earth Institute, Low Carbon Devon and Plymouth City Council – and supported by a host of construction companies and professional institutes – Future Plymouth 2030 has earned praise for the way it has focused on key issues relating to low carbon futures. The second season began on 6 October 2021 and 13 webinars have been delivered so far.	Underway
Engagement and responsibility	3.107	Undertake the 2022 Plymouth Climate Challenge to support community-led climate change projects and initiatives.	Strategic Planning & Infrastructure	The format of this year's event is being scoped out, with consideration given to suitable time/venue, format of event and prize money.	Underway

Area of focus	Ref	Actions	Lead	Progress Narrative	Status
Engagement and responsibility	3.108	Continue to engage with the Youth Parliament to ensure that the voice of children and young people is heard in relation to the climate emergency.	Children, Young People & Families	<p>Environmental issues including Climate change and plastic pollution came fourth in the National 'Make Your Mark 2022' ballot and in Plymouth 1698 of 8701 young people (20%) voted for this issue.</p> <p>In the Youth Parliament election results a young person was elected as a Deputy Member of Plymouth Youth Parliament (DMYP) with the slogan 'Move better, Go Greener for Climate Change' and a manifesto of:</p> <ul style="list-style-type: none"> <li>- To first fully legalise then offer cheap e-scooters and e-bikes for hire with an infrastructure plan to match it</li> <li>- To create a universal transport for Plymouth ticket to allow for easy use of all public transport</li> <li>- To capture and effectively store greenhouse gasses with an ecologically diverse 3 million tree forest on Dartmoor</li> </ul> <p>Within the Climate Action plan the Participation Team will support the above campaign as directed by the DMYP to deliver as much of their campaign as possible as well as supporting the national British Youth Council Campaign to 'Do more to achieve zero net emissions and tackle climate change' where young people will be supported to create further actions that be moved into the overall Plymouth City Council Climate Emergency Action Plan.</p> <p>To support these actions the monthly Young Person Climate Emergency Group is starting in May 2022 and plans are starting to facilitate another Young Persons Climate Emergency Summit this year.</p>	Underway
Engagement and responsibility	3.109	Continue to promote Ashden Let's Go Zero Campaign to Plymouth's primary and secondary schools to encourage all schools in the city to develop net zero carbon plans.	Education, Participation & Skills	The Healthy Child Quality Mark Programme has been redesigned to include Net Zero Carbon related developments. Low Carbon input into meetings of the Health and Wellbeing in Education professional community is planned for May 2022.	Underway
Engagement and responsibility	3.110	Hold Climate Emergency events for Plymouth schools by embedding it in health and wellbeing briefings.	Education, Participation & Skills	Promotion of the Let's Go Zero campaign is included in each Health and Wellbeing in Education Briefings.	Underway



Area of focus	Ref	Actions	Lead	Progress Narrative	Status
Engagement and responsibility	3.111	Expand the programme for Climate Change Ambassadors across the whole of Plymouth.	Strategic Planning & Infrastructure	The programme has been fully scoped and youth ambassadors were identified. The roll out of wider recruitment to the programme is set to begin in June 2022. The main recruitment boost is set to coincide with the delivery of the city's climate website, where the scheme will be advertised.	Underway
Engagement and responsibility	3.112	Implement the Building Resilience in Communities social innovation project in the Lipson and Keyham areas to improve and enhance community resilience and increase their ability to meet the challenges posed by climate change.	Strategic Planning & Infrastructure	<p>The Building Resilience in Communities project have hosted events with Lipson Vale residents about their feelings about climate change and preparedness for flooding and are collaborating with Lipson Cooperative to install a Totem Flood Warning System in their school grounds for use by pupils across various curriculum subjects and the local community. The project also carried out four community engagement events in the St Levan Park area and completed 30 appreciative inquiry interviews with the St Levan community. These event were an opportunity to consult the public and raise awareness of the flood risk in the area. This also includes the publication of a local newsletter for Lipson Vale and surrounding areas. The project continues to build collaborative relationship with our stakeholders South West Water, Environment Agency, Cornwall Community Flood Forum and others.</p> <p>The project delivered a presentation and circulated flood information with Weston Mill community to assist the formation of a new Flood Action Group, and assisted Weston Mill Flood Action Group to apply for a grant through Devon Communities Together to enable them to install flood depth boards.</p> <p>A 'Flood Awareness in the Community' digital badge has also been created in collaboration with Real Ideas. Badges have been issued to nine individuals so far.</p>	Underway
Engagement and responsibility	3.113	Continue to liaise with interested stakeholders to explore the opportunities and challenges of delivering land and maritime	Strategic Planning & Infrastructure	The City Council has been facilitating meetings of a roundtable group of key stakeholders interested in the use of hydrogen in transport. The City Council continues to	Underway

Area of focus	Ref	Actions	Lead	Progress Narrative	Status
		applications for hydrogen generation, supply and use for motorised transport in Plymouth.		liaise with interested stakeholders and discussions will continue into 2022 and beyond.	
Engagement and responsibility	3.114	Establish a Climate Emergency Investment Fund to provide finance to support projects and initiatives to accelerate reductions in carbon emissions and lobby government to resource future provision.	Strategic Planning & Infrastructure	<p>On 28 February 2022 the City Council approved a budget for the creation of a Climate Emergency Investment Fund with an initial value of at least £2m capital investment. The anticipated benefits of the fund were identified as:</p> <ul style="list-style-type: none"> <li>• Reducing the City Council's carbon emissions</li> <li>• Reducing the City's carbon emissions</li> <li>• Helping contribute to the Council's declaration to be net-zero carbon by 2030</li> <li>• Allowing the City Council to be more agile and successful in pursuing external funds that support the Climate Emergency</li> <li>• Ensuring equality within the Climate Emergency response</li> <li>• Saving the Council money in the longer term by scaling up the response to the climate emergency now delivering actions that will get more expensive over time.</li> </ul> <p>The Climate Emergency Investment Fund scheme is now in place and process of allocating funds has commenced. Additionally, the City Council has sought additional freedoms and flexibilities in the Devon Devolution Deal proposal in order to increase Climate Emergency funding available.</p>	Complete

# CORPORATE CARBON REDUCTION PLAN

## JUNE 2022 PROGRESS REPORT



### 1. Introduction

1.0 This report sets out the progress being made in relation to the actions of the Corporate Carbon Reduction Plan 2022 agreed by the City Council at its meeting on 24 January 2022. It highlights the completion of a number of actions, describes some of the key achievements that have been made so far and also details the reasons why some actions have not been started yet.

1.1 CCRP 2022 actions 'complement' those from CCRP 2020 and 2021 and strive to reduce corporate carbon emissions to zero by 2030.

### 2. In year progress

2.1 The first 4 months of 2022 has seen some very positive progress. 9% of all actions have been 'completed', 86% are 'underway' and 6% have not progressed yet.

CCRP Action Status	June 2022 Progress
Complete	3 (9%)
Underway	30 (86%)
Not Progressing yet	2 (6%)

### 3. Key Achievements

3.1 Some highlights from CCRP 2022 actions which have been completed.

- Action 3.1.5, the plan to finalise a grassland management policy has been achieved and shared with all Councillors. The new policy seeks to balance the approach to grassland management between people and nature. Categories of green spaces are given designated cutting regimes, ensuring people can access and enjoy Plymouth's green spaces whilst at the same time enhancing the natural networks, biodiversity and carbon storage.
- Action 3.2.3 sought to undertake a review of school transport procurement criteria and routes to reduce emissions from 2023. This has been completed with all routes reviewed and following assessment, the numbers of routes have been reduced where it was possible to do so.
- Action 3.6.3 the plan to update the Taxi policy to encourage greener vehicles and work with taxi drivers and operators to move towards an Ultra-Low Emission Vehicle taxi fleet by 2030. This has been completed and the policy implemented from the 1 May 2022.

### 4. Actions underway

4.1 Some highlights from CCRP 2022 actions that are underway:

- Action 3.1.1 seeks to prepare a 5 year rolling plan to address the retained corporate buildings in a priority order with a fabric first approach to energy saving. This action will rely on the result of the condition survey which is currently on the way. Further, a request for funding to the climate emergency investment fund has been submitted so that the resources needed to prepare and deliver the 5 year plan can be actioned. The funding request was approved in May 2022, so the programme can proceed once the condition surveys are completed.
- Action 3.2.4, seeks to provide personalised travel advice to young people to be more confident of using public transport. So far, we have been able to ensure that the provision of personalised travel

advice to young people is now part of an ongoing program of work. The team are also working closely with special schools to identify young people who would be suitable to receive travel training to enable them to use public transport.

- Action 3.3.1 plans to introduce more efficient payment systems into all council multi story car parks. So far, a new payment system went live on 1st May in Theatre Royal car park. The new system uses less energy and customers will no longer have to take paper cards on entry, or have to display tickets as in some other car parks, which end up going to waste. This is the first system replacement of 4 city centre multi-storey car parks, all expected to be completed by the end of 2022.
- Action 3.5.1 seeks to adopt an electronic document by default approach to all Council meetings to secure a 50% reduction in printing by 2023. Discussions with Party leaders will take place (post-election) and new guidelines will be prepared for discussion. Post-Election training will be delivered to all members with advice and guidance distributed.
- 3.8.1 expects a programme of 'carbon literacy' training to be delivered. In June, the first training sessions were delivered to staff at the Box. There are dates in the diaries for further training sessions to be delivered to officers from other departments in the council. Work to plan and procure a consultancy firm to deliver Carbon literacy training to councillors and senior staff is ongoing. This training is being adapted to the individual audience and is specifically for local authorities.
- Action 3.9.3 plans to reduce the number of out of city placements to minimise the need for travel and reduce emissions for foster placements. So far we have a commissioned placement sufficiency plan which was approved by Cabinet March 2022 – this covers fostering, residential children's homes and additional support from agencies. Also, the Health and Care Skills Partnership is working as a multi-agency group to support recruitment and retention in the local care sector, to support careers in care in Plymouth and ensure providers are sustainable and well-staffed

## **5. Actions not progressing yet**

5.1 Some explanations regarding CCRP 2022 action that are not progressing.

- Action 3.6.2 is expected to ensure emissions profiles for all City Council services and climate actions are embedded in departmental service plans during 2022. At this time of writing, the 2021/22 business planning guidance recommends that services include how they are contributing to addressing the Climate Emergency. This will be embedded in annual guidance going forward. This work needs to be prioritised.
- Action 3.7.3 is expected to introduce low carbon menus in City Council and partner catering facilities. Catering facilities and menus are being evaluated and more work is needed to assess.

## **6. Conclusion**

6.1 When CCRP 2020 was developed and agreed, many of the actions were designed to kick start the corporate approach to carbon reductions. CCRP 2021 actions were designed to build on the momentum created. The CCRP 2022 actions and other corporate activities undertaken over the last year have achieved these ambitions. This achievement is made despite resources and efforts having to be focused on the City Council's response to the COVID-19 pandemic. This continues a very positive start for the third of the 11 year plans of the climate emergency, whilst recognising that future actions will need to be ramped up to achieve the overall commitment of net zero by 2030. The actions set out in CCRP 2022, which were agreed by the City Council on 24 January 2022, will begin the process of accelerating further reductions in carbon emissions, progress on which will also be reported to the Infrastructure and Growth Overview and Scrutiny Committee during 2022.

## Corporate Carbon Reduction Plan 2022 – 2022 In-year monitoring report

Area of focus	Ref	Actions	Lead Service	Progress Narrative	Status
Council Buildings	3.1.1	Prepare a 5 year rolling plan to address the retained corporate buildings in a priority order with a fabric first approach to energy saving	Human Resources & Organisational Development.	This action will rely on the result of the condition survey which is currently on the way. Further, a request for funding to the climate emergency investment fund has been submitted so that the resources needed to prepare and deliver the 5 year plan can be actioned. The funding request was approved in May 2022, so the programme can proceed once the condition surveys are completed.	Underway
	3.1.2	Develop a costed programme of air and ground source heat pumps required to decarbonise City Council buildings.	Strategic Planning and Infrastructure	Met with the new recruit for PNZAG to look at scoping this for the whole group. Meeting to understand each partner requirements in April.	Underway
	3.1.3	Develop a Water Reduction Action Plan to achieve a 20% reduction in water use.	Human Resources & Organisational Development.	We are in the process of seeking a suitable provider to help undertake this action. This is to ensure that all potential options are considered in the development of the plan.	Underway
	3.1.4	Reduce energy consumption by minimising the temperature in all council offices following consultation with staff.	Human Resources & Organisational Development.	We have a space-heat policy which set out what temperature heating would be set to. We are reviewing and will look at best practise.	Underway
	3.1.5	Finalise a grassland management policy to maximise opportunity to manage areas for habitat to counter habitat loss and species decline.	Strategic Planning and Infrastructure	Grassland management policy for 2022 cutting season now agreed with relevant Cabinet Member and shared with all Councillors. Policy seeks to balance approach to grassland management between for people and nature. Categories of green spaces are given designated cutting regimes. The following objectives are set out in the policy. <ul style="list-style-type: none"> <li>• Ensure people can access and enjoy Plymouth's green spaces</li> <li>• Enable people to have a visual and physical connections to nearby nature</li> <li>• Engage and communicate the approach we take to the public and why</li> <li>• Enhance natural networks, biodiversity and carbon storage via our grassland</li> <li>• Create connected natural corridors for species movement</li> <li>• Match our cutting regimes to the grassland use because not all grass is the same</li> </ul>	Complete
	3.1.6	Investigate the use of City Council sites and parks for electricity storage.	Strategic Planning and Infrastructure	Tesla power banks installed at Prince Rock.	Underway
	3.1.7	Implement a Council Sustainability Procurement Policy which specifically includes a minimum net zero certification for all City Council new development projects.	Chief Exc.	Initial scoping has been undertaken and a bid for CIF funding has been made. It has been identified that commissioning/Hard FM resource and expertise is needed to develop and complete policy.	Underway

Area of focus	Ref	Actions	Lead Service	Progress Narrative	Status
Vehicles / fleet / transport / equipment	3.2.1	Continue to implement a vehicle decarbonisation programme so all cars and vans are converted to EVs by 2024.	Street Services	Current Fleet replacement will continue throughout the year to replace Diesel cars and vans for electric alternatives, additional infrastructure will be required to convert by 2024. Request for funding bid to the climate emergency investment fund has been submitted.	Underway
	3.2.2	Commit to having a zero carbon vehicle for the Lord Mayor by 2023 through either a renegotiation of the lease contract or a replacement zero carbon vehicle	Street Services	New Lease order placed for an EV expected delivery Dec 2022-March 2023, on a 3 year agreement	Underway
	3.2.3	Undertake a review of school transport procurement criteria and routes to reduce emissions from 2023.	Education Participation & Skills	All routes have been reviewed and the number of routes have been reduced where it was possible to do so.	Complete
	3.2.4	Provide personalised travel advice to young people to be more confident of using public transport.	Education Participation & Skills	The provision of personalised travel advice to young people is now part of an ongoing program of work. The team are working closely with special schools to identify young people who would be suitable to receive travel training to enable them to use public transport.	Underway
	3.2.5	Minimise unnecessary journeys for street bin emptying by investing in physical and digital solutions	Street Services	Utilising the digital task and asset management system, Alloy, crews are asked to record the fill status on each street bin. Over time this data has been analysed and now emptying schedules have been adjusted to match trends. Data will be analysed across seasons to identify and respond to variations. This approach reduces fuel and enables resource to be allocated to areas of the greatest need.	Underway
Roads and street furniture, including lighting and traffic lights	3.3.1	Introduce a more efficient payment systems into all council multi story car parks to enhance environmental outcomes	Street Services	The new payment system went live 1st May in Theatre Royal car park. The new system uses less energy and customers will no longer have to take paper cards on entry, or have to display tickets as in some other car parks, which end up going to waste. This is the first system replacement of 4 city centre multi-storey car parks, all expected to be completed by the end of 2022. Energy consumption will be monitored following the system migration, allowing us to measure the environmental impact of the scheme.	Underway
	3.3.2	Undertake a pilot Sustainable Street Lighting initiative to save energy with a view to reducing carbon emissions by 50% by 2030.	Street Services	1st Zone identified and modules installed, 2nd zone selection reviewed and manufacturer informed of location,	Underway
	3.3.3	Pilot the use of modern technology to change the road surface dressing methodology to reduce CO2 output.	Street Services	Warm Lay Asphalt, surface and thin lay techniques identified, Carbon impact to be established using one click LCA Carbon Tool being procured by Low Carbon Team	Underway

Area of focus	Ref	Actions	Lead Service	Progress Narrative	Status
	3.3.4	Research and pilot further opportunities to reduce carbon emissions from the maintenance and improvement of roads and paths.	Street Services	Warm Lay Asphalt, Slurry Seal surface and thin lay techniques identified, Carbon impact to be established using one click LCA Carbon Tool being procured by Low Carbon Team	Underway
Staff and Councillor travel / travel at work	3.4.1	Aim for 90% of business travel using public transport, active travel or electric vehicles by 2030	Human Resources & Organisational Development.	One funding application submitted, another application to be submitted in September 2022. The Go Green Employee Travel Action Plan is currently being prepared to evaluate and prioritise improvements within PCC corporate sites, which will look at provision of EV charging points, pool bikes, upgrade of shower and changing facilities, and other improvements. Funding bid to the climate emergency investment fund has been submitted.	Underway
	3.4.2	Introduce a Zero Emissions Travel Incentive Scheme to encourage employees to commute to work by cycling and other sustainable transport options.	Human Resources & Organisational Development.	As 3.4.1. The Go Green Employee Travel Action Plan is currently being prepared, and will include a review of and implementation of incentives and options to encourage and enable employees and members to use sustainable transport options for business and commuting travel, including salary sacrifice schemes for electric car and bike purchases. Funding bid to the climate emergency investment fund has been submitted.	Underway
	3.4.3	Support the delivery of events, such as Car Free Days, to promote the benefits of public transport, walking and cycling to staff.	Strategic Planning and Infrastructure	Work has commenced to come up with ideas as to how the car free day can be best achieved, with meeting planned to discuss options mid-May. The date for the Car Free Day has not yet been confirmed but expected to be during the summer (June/July 2022) before the school holiday period.	Underway
	3.4.4	Work with the Key Cities Group to explore innovative approaches to staff and councillor travel options to inform future climate actions and initiatives.	Chief Exc.	Previously sought and received information from Key Cities on their approaches to staff and councillor travel. Now that the 'Go Green travel' policy is live this will be sent to the Key Cities officer Group to ask for any feedback and further sharing of good practice.	Underway
Waste minimisation which is Council generated	3.5.1	Adopt an electronic document by default (with limited exceptions) approach to all Council meetings to secure a 50% reduction in printing by 2023.	Chief Exc.	Discussions with Party leaders will take place (post election) and new guidelines will be prepared for discussion. Post-Election training will be delivered to all members with advice and guidance distributed.	Underway

Area of focus	Ref	Actions	Lead Service	Progress Narrative	Status
Governance	3.6.1	Implement a Climate Decision Wheel for all key decisions and all capital project business cases.	Strategic Planning and Infrastructure	A research of options is underway. This resulted in a series key stakeholder meetings to determine the scale of the project and delivery timetable. A further set of meetings are scheduled.	Underway
	3.6.2	Prepare Emissions Profiles for all City Council services and embed climate actions in departmental service plans during 2022.	Chief Exc.	The 2021/22 business planning guidance recommends that services include how they are contributing the Climate Emergency. This will be embedded in annual guidance going forward.	Not progressing yet
	3.6.3	Update the Taxi policy to encourage greener vehicles and work with taxi drivers and operators to move towards a ULEV taxi fleet by 2030.	Strategic Planning and Infrastructure	The Taxi policy has been developed to encourage greener vehicles. Plymouth City Council have been and will continue to work with taxi drivers and operators to move towards a ULEV taxi fleet by 2030. The Taxi Policy has been updated and took effect from 1 May 2022	Complete
	3.6.4	Review the City Council governance arrangements for the acceleration of carbon reduction initiatives beyond 2022.	Strategic Planning and Infrastructure	Following internal conversations a discussion paper has been drafted for consideration. Dates have been put in place to continue these options.	Underway
Behaviours	3.7.1	Implement smarter working practices by maximising the use of technology to support home and flexible working, including the use of shared hubs with partners.	Human Resources & Organisational Development.	The City Council has implemented a “new ways of working” framework which includes a Flexible Working Options Policy. This policy sets out smarter working practices which maximises the use of technology to support home and flexible working. The council has also, in tandem with city partners, set up shared hubs that allow staff to access workspaces closer to their homes with easier access.	Underway
	3.7.2	Develop education and outreach programmes with maintained schools to deliver a programme of awareness raising of green issues for children of all ages.	Education Participation & Skills	A Healthy Child Quality Mark (HCQM) programme has been redesigned to include Net Carbon Zero related development. Health and Wellbeing in Education (HWiE) Professional Community input is planned for May 2022. Let’s Go Zero (LGZ) is now included in each HWiE Briefing.	Underway
	3.7.3	Introduce low carbon menus in City Council and partner catering facilities.	Human Resources & Organisational Development.	Catering facilities and menus are being evaluated and more work is needed to assess. So there is no progress to date, however, meetings has been set to explore opportunities	Not progressing yet
Engagement	3.8.1	Implement a programme of ‘carbon literacy’ training to all City Council staff, Green Champions and Councillors in 2022 to achieve silver accreditation and enable progression to gold accreditation by 2024.	Human Resources & Organisational Development.	In June, the first Carbon Literacy training sessions have been delivered to staff at the Box. There are dates in the diaries for further training sessions to be delivered to officers from other departments in the council. Work is ongoing to plan and procure a consultancy firm to deliver Carbon literacy training to councillors and senior staff. This training is being adapted to the individual audience and is specifically for local authorities.	Underway
	3.8.2	Undertake a Climate Change Conference for City Council staff to	Strategic Planning and Infrastructure	Very early scoping carried out – considering October for event for increased likelihood of in-person event and climate website being live.	Underway



Area of focus	Ref	Actions	Lead Service	Progress Narrative	Status
		capture ideas for future carbon reduction actions.			
	3.8.3	Review government commitments arising from COP26 and the Net Zero Strategy in relation to new requirements on how the City Council decarbonises its services.	Strategic Planning and Infrastructure	A review is being prepared and a consultation is underway. The outcomes are likely to feature in next year's plan	Underway
Finance – strategic investment policy and procurement	3.9.1	Introduce a contract award weighting for climate change in procurement processes where relevant and proportionate.	Finance	Research into different approaches for implementation commenced	Underway
	3.9.2	Develop a set of standard procurement questions which assess the suitability of a supplier to deliver a contract in relation to addressing the climate emergency.	Finance	Existing PCC environment-related suitability questions identified. Research into alternative environment-related suitability questions have commenced. A Workshop with Low Carbon Team scheduled for w/c 11 <sup>th</sup> April 22	Underway
	3.9.3	Reduce the number of out of city placements to minimise the need for travel and reduce emissions for foster placements.	Integrated Commissioning	The Commissioned placement sufficiency plan was approved by Cabinet March 2022 – this covers fostering, residential children's homes and additional support from agencies. This describes a range of commissioning activity in 2022/23 to focus on local availability of placements. Market management is ongoing to support local providers to grow – as an example the number of Plymouth beds for young people in care aged 16 and 17 has grown by 14 since June 2021. Similar activity is ongoing with adult social care providers, through regular development discussions, forums and visits. The Health and Care Skills Partnership is working as a multi-agency group to support recruitment and retention in the local care sector, to support careers in care in Plymouth and ensure providers are sustainable and well-staffed	Underway
	3.9.4	Establish a City Council Carbon Offsetting Fund to enable projects to meet net zero commitments from 2022.	Strategic Planning and Infrastructure	The Climate Emergency Investment Fund launched, through which offsetting funding can be sought. Discussion are currently underway with Plymouth Net Zero Partnership on options and local framework for offsetting. There is a project plan for offsetting in development.	Underway

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## Growth and Infrastructure Overview and Scrutiny Committee – Tracking Decisions 2022/23

Minute No.	Resolution	Target Date, Officer Responsible and Progress
Minute 15  <b>Policy Update</b>  15 September 2021	The Committee sought clarification as to whether the Council had applied for a share of the £30m Changing Places toilets (CPTs) fund which was administered by the Ministry of Housing, Communities and Local Government.	<b>Date:</b> February 2022 <b>Progress:</b> Response Provided  <b>COMPLETE</b>
Minute 18  <b>Finance Monitoring July 2021</b>  15 September 2021	A written response would be provided regarding the narrative relating to the saving target for Weston Mill, bulky and trade waste.	<b>Date:</b> February 2022 <b>Progress:</b> Response provided  <b>COMPLETE</b>
Minute 19  <b>Corporate Plan Performance Report Quarter One 2021/22</b>  15 September 2021	The Committee requested the following information (outside of this forum) –  I. The percentage of Councillors and employees that had completed the e-learning training programme on climate change.	<b>Date:</b> February 2022 <b>Progress:</b> Response Provided  <b>COMPLETE</b>
Minute  <b>Tracking Decisions</b>  23 February 2022	The Chair undertook to formally write to the Chief Executive and Monitoring Officer, regarding providing responses to the Committee in a timely manner.	<b>Date:</b> March 2022 <b>Progress:</b> Councillor Richard Bingley (Leader) wrote to the Chief Executive and Monitoring Officer.  <b>COMPLETE</b>

Tracking Decisions – 23 February 2022

**Growth and Infrastructure Overview and Scrutiny Committee – Tracking Decisions 2022/23**

The Chair would also write to the Chief Executive regarding the difficulties members were experiencing in log in to online training sessions.

**Growth and Infrastructure**  
**Overview Scrutiny Committee**  
 Work Programme 2022/23



**Please note that the work programme is a 'live' document and subject to change at short notice. The information in this work programme is intended to be of strategic relevance.**

For general enquiries relating to the Council's Scrutiny function, including this Committee's work programme, please contact Jamie Sheldon Senior Governance Advisor on 01752 668000.

<b>Date of meeting</b>	<b>Agenda item</b>	<b>Prioritisation Score</b>	<b>Reason for Consideration</b>	<b>Responsible Cabinet Member /Officer</b>
<b>21 September 2022</b>				
<b>7 December 2022</b>	Corporate Carbon Reduction Plan 2022 Outturn Report	(5)	Scrutiny recommendation to receive a six month update on progress	Paul Barnard
	Climate Emergency Action Plan 2022 Outturn Report	(5)	Scrutiny recommendation to receive a six month update on progress	Paul Barnard
<b>1 March 2022</b>				
<b>Items Raised by the Committee to be scheduled for 2022/23</b>				
<b>2022/23</b>	Plymouth and South Devon Freezone	(5)	The impact of the Freezone for Plymouth (onging issue)	David Draffan
<b>2022/23</b>	Environment Bill	(5)	Identified for consideration by the Committee at its July 2021 meeting	Paul Barnard
<b>2022/23</b>	Sustainable Transport in the City	(5)	Identified for consideration by the Committee at its July 2021 meeting	Paul Barnard

<b>Date of meeting</b>	<b>Agenda item</b>	<b>Prioritisation Score</b>	<b>Reason for Consideration</b>	<b>Responsible Cabinet Member /Officer</b>
<b>2022/23</b>	Position statement UK-EU Trade and Cooperation Agreement - Fisheries	(5)	Position Statement following scrutiny of this issue in February 2021	Kevin McKenzie
<b>2022/23</b>	Bus Service Delivery and Improvement in the City	(5)	Identified for consideration by the Committee at its February 2022 meeting	Paul Barnard
<b>2022/23</b>	Commerical Estate including Plymouth Airport	(5)	Identified for consideration by the Committee at its February 2022 meeting	
<b>Issues Identifited for Select Committee Reviews</b>				
<b>2022/23</b>	The Delivery of Taxi Services within Plymouth	(5)	The issues impacting the delivery of taxi provision within the city	Rachael Hind

### Annex I – Scrutiny Prioritisation Tool

		<b>Yes (=1)</b>	<b>Evidence</b>
<b>Public Interest</b>	Is it an issue of concern to partners, stakeholders and/or the community?		
<b>Ability</b>	Could Scrutiny have an influence?		
<b>Performance</b>	Is this an area of underperformance?		
<b>Extent</b>	Does the topic affect people living, working or studying in more than one electoral ward of Plymouth?		
<b>Replication</b>	Will this be the only opportunity for public scrutiny?		
	Is the topic due planned to be the subject of an Executive Decision?		

		<b>Total:</b>	High/Medium/Low

Priority	Score
High	5-6
Medium	3-4
Low	1-2

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